

## DEPARTMENT OF SOIL SCIENCE, CCS HAU, HISAR

### **NOTICE FOR INVITING TENDERS FOR EXECUTION OF THE CONTRACTUAL WORK**

- 1. Name and address of the Department:** Department of Soil Science, CCS HAU, Hisar
- 2. Job description and other related activities/Operations in detail:**

i.	Watering of General and Experimental Fields*	1500 K/20 = 75 ha
ii.	Cleaning of <i>Kaccha</i> Water Channels All-round	9000 m
iii.	Making of Experimental Water Channels	16000 m
iv.	Cleaning of <i>Pacca</i> Water Channels All-round	2400 m
v.	Picking of Cotton*	5000 kg
vi.	Hoeing of cotton, bajra, moong and jowar	300 K/20 = 15 ha
vii.	Carriage and Spreading of FYM	16 trolley
viii.	General Work of Lab., Screen House and Farm	On need basis
ix.	Sowing of cotton experiment by dibbling( khurpa)	60 K/20 = 3 ha
x.	Gap filling of cotton experiment	60 K/20 = 3 ha
xi.	Thinning of cotton experiment	60 K/20 = 3 ha

- 3. Duration of contract:** April 2020 to 30<sup>th</sup> September, 2020
- 4. Estimation cost:** Rs.1109596/- (including 2% TDS and 10% service charge)
- 5. Earnest money:** Rs 22500/-
- 6. Date of opening tender:** 30-3-2020 at 2: 00 PM

#### **Terms and conditions of the tender:**

- 1) The tenders will be received in the office of Professor & Head, Department of Soil Science, CCS HAU, Hisar up to **11.00 AM** on **30.03.2020** and will be opened by the committee **on 30-3-2020 at 2:00 PM** in the presence of tenderers or their agents. Tenders may be sent by post in a sealed envelope by due date or be delivered in person by the tenderers or their agent to the Professor & Head, Department of Soil Science. Tenders must be subscribed on the envelop as **"Tenders for the Farm Work"** of Department of Soil Science, CCS HAU, Hisar. On the envelop tenderer's address be also given as From \_\_\_\_\_ (with name & address of the quotee) on the other side of the envelope.

Earnest money amounting to ₹ 22500/- must accompany with each tender in the shape of National Plan Certificate/deposited at call receipt/draft of any schedule bank at Hisar. The issue date should be after the date of tender notice and each tender is to be sent sealed cover super scribed "Tender for the Farm work of Scheme" and addressed to the Professor & Head, Department of Soil Science, CCS HAU, Hisar.


- 2) Tenders not accompanied with earnest money in the shape of National Plan Certificate or deposited at call receipt at any schedule bank at and the amount of earnest money pledged to the Professor & Head, Department of Soil Science, CCS HAU, Hisar shall not be considered. In case of non-acceptance of the tenders, the amount shall be refunded to them on the same day.
- 3) Conditional tenders are liable to be rejected.
- 4) The contractor shall be required to sign the contract agreement on the bond paper of Rs.15/- on the prescribed form within 10 days of the intimation of the acceptance of tender to him. Failure on him part to do so may result in invalidation of the contract and for failure of the earnest money.
- 5) **Income tax @ 2.00%** to be deducted from the bill (s) at source.
- 6) The contractor will have to execute the job within the given time and no request for extension or time shall be entertained except in unforeseen circumstances.



- 7) Payment will be made after completion of the job satisfactorily.
- 8) The contractor shall be responsible for observance of the Provisions of the Contract Labour (Regulation and Abolition) Act, 1970. The University shall not be responsible for it in any manner.
- 9) In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make good loss to the HOD, failing which the amount of loss shall be recovered /adjusted from earnest money.
- 10) It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for the time being. The University will in no way be responsible for such loss.
- 11) The contractor shall be required to provide small agricultural implements (Hand Tools) *Khurpa, kasola* and *drati* etc. He will have to work as per the instruction given by the Farm Manager/Agriculture Inspector /Research Associate/Lab. Incharge at the site.
- 12) It will also be responsibility and liability of the contractor to adhere to the provisions of the ESI and Provident Fund Act and in case they are not followed properly, he himself be responsible for it.
- 13) In case of breach of terms and conditions of the contract or any of them the contract shall be cancelled and contractor blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
- 14) The University reserves the right of supervision. Transport for transporting labour will not be provided by the University.
- 15) The parties may visit the site and contact Professor & Head, Department of Soil Science, CCS HAU, Hisar for this purpose before submitted their tenders for any clarification.
- 16) In case of any dispute between the parties the same will be referred to Arbitration of the Vice-Chancellor and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
- 17) The contractor should not use insulting language against any worker.
- 18) The contractor must issue attendance card to each worker employed by him in connection with field operational work so that record pertaining to the attendance of workers should be in the notice of workers.
- 19) Contractor shall be required to obtain license from the labour department for the services given in the tender notice to the University as per provisions mentioned in *ibid*.
- 20) As per the provision in the Contract Labour Act. 1970, the contractors shall be responsible for the payment of wages as per D.C. approved rates before expiry of such period as may be prescribed. Any litigation arise due to non-compliance of above conditions will be responsibility of the contractor and settle by him.
- 21) It will be sole responsibility of contractor to supply copy of challan regarding PF/ESI, if applicable.
- 22) Service tax if any will be paid by the contractor.
- 23) Contractor has to submit his registration number from service tax authority.
- 24) Contractor should not be a relative of any university employee.
- 25) Workmen deployed through contractors for field operational work abide by the following provisions strictly:
  - i) Workers are paid wages by 7<sup>th</sup> of every month by the contractors.
  - ii) Workers are paid the minimum wages at least as provided under the Minimum Wages Act.
  - iii) Wages slips are issued regularly to the workers by the contractors.
- 26) Contractor should obtain license from the Labour Department and submit the same to the Principal Employer.
- 27) Contractors will have to submit a copy of challan regarding PF, ESI to Department of Soil Science, if applicable.



- 28) The workmen deployed through the contractors for field operational work may be paid the minimum wages as per provisions contained under the Wages Act and those provisions of working hours may be fixed for them. The worker may also be paid minimum wages well in time every month, besides to issue wages slip to them.
- 29) Arbitration of the Vice-Chancellor and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
- 30) As per the judgment of Honorable Punjab and Haryana High Court on dated 13.7.2006 in its ruling of Section 25D of the Industrial disputes Act, 1947, the muster rolls must be meticulously and regularly maintained and signature of the workmen is the remuneration in the muster rolls.
- 31) The contractor shall ensure to make payment as per DC rate (minimum) otherwise his contract will be terminated and he will be declared black listed for University services.
- 32) The tenders for individuals work will not considered.
- 33) If the tenders are not opened on the said date and time due to administrative reasons, the same shall be opened on the next working day i.e. 31.03.2020 at 2.00 PM. However, due to unavoidable circumstances the opening of tenders may be deferred.
- 34) The committee has the right to reject/cancel the tender without giving reason and negotiation of rates.
- 35) The whole work can be increase/decrease depending upon the actual need at the time of field operations


  
Prof. & Head 19/3/2020

Endst. No. Soils/SK (F)/2020/ 828-927

Dated: 19.03.2020

A Copy of the above is forwarded to the following for information and necessary action please.

- 1) All Deans/Directors, CCS HAU, Hisar
- 2) All HODs of College of Agriculture, CCS HAU, Hisar
- 3) Chief Engineer, CCS HAU, Hisar. Ten copies of the tenders notice are enclosed. It is requested that he may arrange to deliver the same to the labour contractors
- 4) Divisional Employment Officer, Employment Exchange, Hisar
- 5) Deputy Commissioner, Hisar
- 6) President, Municipal Council, Hisar
- 7) Notice Board, Departments of Soil Science
- 8) Deputy Estate Officer, CCS HAU, Hisar
- 9) President Labour Union, CCS HAU, Hisar
- 10) Farm In-charge, Department of Soil Science, CCS HAU, Hisar
- 11) Comptroller, CCS HAU, Hisar
- 12) Cashier (Internal), Department of Soil Science, CCS HAU, Hisar
- 13) In-charge, Computer Centre, CCS HAU, Hisar to upload this tender on the university website.
- 14) Committee Members:
  - i. Dr. S.S Dhankhar, Principal Scientist, Deptt. of Agril. Meteorology
  - ii. Dr. K.K. Bhardwaj, Asstt. Scientist cum Area Incharge, Deptt. of Soil Science
  - iii. Dr. Ram Prakash, Asstt. Scientist, Deptt. of Soil Science
  - iv. Dr. Rohtas Kumar, Asstt. Scientist, Deptt. of Soil Science (In case when the committee member at **Sr. No iii** is on leave)

  
Prof. & Head 19/3/2020  
Rohit Kumar  
19/3/2020