



From

The Dean,  
Post Graduate Studies,  
CCSHAU, Hisar.

To

All Deans of the Constituent Colleges,  
CCSHAU, Hisar.

Memo No. PGS/A5/20/ 7583-88

Dated: 18/08/2020

**Sub: Best Teacher award in Agricultural Higher Education for the year 2017-18 & 2018-19.**

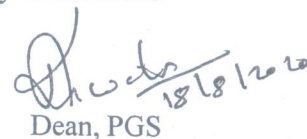
The worthy Vice-Chancellor has ordered that the applications for Best Teacher award in Agricultural Higher Education for the year 2017-18 & 2018-19 be invited from the teachers through Deans.

2- However, as per revised guidelines of ICAR, the application forms are to be invited for Best Teacher Awards in Agricultural Higher Education for the year 2017-18 & 2018-19, separately, which must be submitted through HOD and Dean concerned. As per enclosed guidelines, the Deans of the Colleges after having nomination from each department, will forward one name for award for each year i.e. 2017-18 & 2018-19, separately, to the Dean, PGS.

3- While recommending/forwarding the applications, the following instructions may be followed meticulously:

- i. Application must be authenticated and signed by the candidate and forwarded by the HOD concerned.
- ii. The Dean concerned must verify the application before forwarding to the Dean, PGS.

Kindly supply five copies of each proposal alongwith the detail of marks awarded to the concerned teachers as per guidelines along with his/her recommendations. The recommendations along with the complete proforma (copy enclosed) should reach to this office by **17.09.2020** positively, and no proposal will be entertained thereafter.

  
Dean, PGS

Encl: As above.

- CC: 1. ~~SPS~~ to Vice-Chancellor for kind information of the worthy Vice-Chancellor.  
2. The Incharge, Computer Centre, COBS&H, for uploading the above letter and guidelines on University website.



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कृषि अनुसंधान भवन-II, पूसा, नई दिल्ली 110 012  
**INDIAN COUNCIL OF AGRICULTURAL RESEARCH**  
KRISHI ANUSANDHAN BHAVAN-II, PUSA, NEW DELHI 110 012

डा. नरेन्द्र सिंह राठौड़

उप महानिदेशक (कृषि शिक्षा)

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D. O. No. Edn./ 5/08/2017-EQR

Dated 16<sup>th</sup> June, 2017

Dear Sir,

Based on the feedback received from Agricultural Universities, the Indian Council of Agricultural Research has revised the guidelines for "Best Teacher Award" to be implemented in the Agricultural Universities (Proforma enclosed). You are therefore requested to implement this award in your university to bring the excellence in teaching and also to fulfil the requirement of Development Grant from ICAR.

Kindly convey the Action Taken in the matter.

Thanking you,

Yours' sincerely,

(N. S. Rathore)

To

The Vice Chancellor,

All SAUs/CAUs, DUs /CUs with Agricultural Faculty

**GUIDELINES FOR THE BEST TEACHER AWARD  
SPONSERED BY THE ICAR FOR AGRICULTURAL UNIVERSITIES**

Higher Agricultural Education Institutions (HAEIs) have witnessed notable expansion in the recent past. Human resources have played a pivotal role in bringing excellence in HAEIs besides development and dissemination of new technologies. The Indian Council of Agricultural Research has a provision to sponsor Best Teacher Awards in HAEIs in the country to promote such excellence. For the sake of uniformity across the HAEIs, guidelines for awarding teachers for their academic excellence have been prepared.

The details of this award are given below:

1. The scheme is extended to all the CAUs, CUs with Agriculture Faculty, SAUs and Deemed- to- be Universities (Altogether called as Higher Agricultural Education Institutions, HAEIs) under National Agricultural Education and Research System
2. Title of this award will be **"Best Teacher Award in Agricultural Higher Education.....(year)."**
3. The award will carry a cash prize of Rs. 50,000/- with a citation and a plaque.
4. It will be an annual event give at the Annual Convocation or in a function on the Teachers Day/Foundation Day every year.
5. The number of the awards in a particular HAEI will be **ONE**
6. The award in each HAEI will be coordinated by Dean (Resident Instruction) / Dean (PG Studies). Heads/Deans should not apply for the award. The application form will be invited by the Coordinator, which will be submitted through HoD to the Dean. The Dean of the Colleges after having nomination from each Department, will forward one name to the Coordinator\*. The Coordinator will receive the nomination from all Deans. Thereafter, all nominations will be put up to the Judgment Committee for its final recommendation. The Vice Chancellor will approve one name recommended by the Judgment Committee.
7. The applicant must have at least 5 years of teaching/research/ extension experience as regular faculty member in a HAEI.
8. The applications/proposals will be invited by the Coordinator every year.
9. The application/proposals in prescribed format will be enrouted through proper channel. It will be signed by the candidate and endorsed by at least three of his/her passedout postgraduate students (as major advisor) and two peers from the HAEI.
10. The candidate must have at least three 'outstanding', but not less than two 'very good' annual appraisal/self appraisal reports out of immediate past five reports.
11. The candidate is expected to be a role model teacher with high moral values and must not have been penalized or any enquiry pending against him/her.

12. The candidature will remain valid for three years with entitlement to the candidate to update his/her biodata every year.

13. The judgment committee will be as follows:

- |   |       |
|---|-------|
| a. An external expert (not below the rank of Vice Chancellor)                             | = One |
| b. Deans/Directors from other agricultural Universities nominated by the Vice Chancellor) | = Two |
| c. DDG (Agricultural Education), ICAR, New Delhi or his nominee                           | = One |
| d. Coordinator  | = One |

14. Decision of the judgment committee (after approval of the Vice Chancellor) will be final. There will be no appeal against it.

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\* Dean (or the university) can develop own procedure for it. For example , a candidate who has maximum number of 'Outstanding' rating of the Annual Assessment Reports out of the last five years



## PROFORMA

(Application/proposal for Best Teacher Award in Higher Agricultural Education)

1. Name and address:
2. Designation:
3. E-mail ID, Telephone Number/Mobile Number
4. Academic Qualifications:

Degree	Subject	University	Year	Division/grade

5. Teaching/research/Extension Experience (for last Five Year)

Position	University	Period	Years/months

### 6. Academic Achievements

- a) **Teaching:** Achievements under teaching should be listed under the following subhead

S. No.	Particular (provide annexure for each sub-head)	Max. Marks allotted
1	Details of lectures taught (year wise for both UG and PG)	10
2	Details of Postgraduate Research guided ( No. of Students/Title of theses/year wise)	10
3	Placement of students obtained P.G. degree under your guidance	10
4	No. of theses selected for award/recognition etc., if any	10
5	No. of publications out of P.G. theses under your guidance	10
6	Details of teaching new courses, Laboratory Manuals etc	5
7	Notable achievements for teaching	5
8	Co-curricular activities	5

**b) Research achievement (Maximum marks 5)**

- i) Research projects completed /ongoing
- ii) Publications Attach the list)
- iii) Patent(s), if any
- iv) Any other

**c) Extension achievement: (Maximum marks 5)**

- i) Training conducted as Coordinator/Director
- ii) Organization of Farmers' Fare/On-farm trials etc.
- iii) Any other item

**7. Awards/ Recognitions (Maximum marks = 5)**

**8. Membership of professional societies (Maximum marks = 2)**

**9. Contribution towards institutional development activities (Maximum marks = 3)**

**10. A write up (not exceeding 500 words) in support of your candidature for the award (Maximum marks = 5)**

**11. Student Feedback: This will be added by the respective HoD & Dean at the time of application (already collected by HoD/Dean at the end of each Semester) while evaluating the application (Maximum marks = 10).**

Certificate: It is certified that the information given in columns 1-10 is correct to my knowledge and belief.

Date:

(Signature of the Candidate)

(Counter signature of the Head of the Department)

### ENDORSEMENT BY THE STUDENT

It is certified that I have obtained .....degree under the supervision of  
Dr.....in the year..... I endorse  
his candidature for the Best Teachers Award in Higher Agricultural Education by the  
.....(university)

Signature  
Name  
Designation  
Email ID  
Mobile number

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### ENDORSEMENT BY PEERS

It is certified that I know Dr.....for the past  
.....years and I am aware of his performance in academics. I endorse his  
candidature for the Best Teachers Award in Higher Agricultural Education by the  
.....(university)

Signature  
Name  
Designation  
Email ID  
Mobile number

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