

CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR.

**(Established by Parliament Act No. 16 of 1970)**

**Advertisement No.10/2018**

**(BEFORE APPLYING FOR THE POST, THE CANDIDATES  
SHOULD GO THROUGH THE INSTRUCTIONS/CONDITIONS CAREFULLY)**

Applications are invited from eligible candidates for filling up various Teaching/Non-Teaching vacant posts in the University. The postwise details alongwith pay-scale, application processing fee, application form, essential qualifications, general instructions/ conditions etc. can be downloaded from the University Website <http://hau.ac.in> and <http://recruitment.hau.ernet.in>. The duly filled in application form alongwith self attested photo copies of required certificates and documents should reach at the address `The Registrar, CCS HAU, Hisar-125004\_ on or before **14.01.2019 upto 4.00 p.m.**

Sd/-  
REGISTRAR

**Details of posts and pay-scale alongwith Application processing fees**

**Advertisement No. 10/2018**

Sr. No.	Name of the post	Pay scale
<b>Teaching Posts</b>		
1	Chief Scientist (Agronomy/Soil Science/ Soil Water Conservation Engg.)- <b>One</b>	Rs.37400-67000+10000GP in PB-4
2	Agronomist- <b>One</b>	Rs.15600-39100+8000GP in PB-3
3	Nematologist- <b>One</b>	Rs.15600-39100+8000GP in PB-3
4	Microbiologist- <b>One</b>	Rs.15600-39100+8000GP in PB-3
5	Biochemist- <b>One</b>	Rs.15600-39100+8000GP in PB-3
6	Plant Pathologist- <b>One</b>	Rs.15600-39100+8000GP in PB-3
7	Entomologist- <b>One</b>	Rs.15600-39100+8000GP in PB-3
8	Associate Professor (Textile & Apparel Designing)- <b>One</b>	Rs.15600-39100+8000GP in PB-3
9	Associate Professor ( Botany)- <b>One</b>	Rs.15600-39100+8000GP in PB-3
10	Associate Professor (Chemistry)- <b>One</b>	Rs.15600-39100+8000GP in PB-3
11	Sr. Scientist (Plant Breeding)- <b>One</b>	Rs.15600-39100+8000GP in PB-3
12	Sr. Scientist (Renewable Engineering)- <b>One</b>	Rs.15600-39100+8000GP in PB-3
13	Sr. Scientist (Soil Science)- <b>One</b>	Rs.15600-39100+8000GP in PB-3
<b>Non-Teaching posts</b>		
14	Legal Remembrancer- <b>One</b>	Rs.15600-39100+7600GP (revised to level-12 in pay matrix of Rs. 78800-197000)
15	Public Relations Officer- <b>One</b>	Rs.15600-39100+6000GP (revised to level 11 in the pay matrix of Rs. 67700-191000)
16	Architect- <b>One</b>	Rs. 15600-39100+6000GP (revised to level 11 in the pay matrix of Rs. 67700-191000)

Application processing fee in the shape of Bank Draft of Rs.1200/- (Rs.300/- for SC/BCA/BCB of **Haryana domicile**) drawn in favour of “**The Registrar, CCS HAU, Hisar**” and payable at **Hisar** should be attached with each application form. No amount will be accepted through cheque, cash, money order, postal order or any other mode. Person with disabilities/ESM of Haryana shall be exempted from payment of application processing fees. The female of **Haryana Domicile** shall also be granted 50% concession {(i.e. Rs. 600/- (Rs. 150/- for SC/BCA/BCB payable as application processing fees)}.

**Note: The candidates who had earlier applied within the stipulated date for the post of Legal Remembrancer in response to Advt. No. 2/2018 need not to apply again. However, they may update their biodata.**

Sd/-  
Registrar

## **Prescribed Qualification for Teaching/Non-teaching posts**

### **Advertisement No. 10/2018**

**Note-I Irrespective of the below qualifications, Hindi/Sanskrit in Matric Standard will be an essential subject for all the posts.**

### **Teaching Posts**

#### **1. Chief Scientist (Agronomy/Soil Science/Soil Water Conservation Engineering)**

- i) Doctoral degree in Agronomy/Soil Science/Agricultural Engineering with specialization in Soil and Water Engineering or equivalent.
- ii) 10 years experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years.) in the relevant subject as Assistant Professor/ Associate Professor or equiv, in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and out of which at least 2 years as a Associate professor or in an equivalent position in the pay Band-4 of Rs. 37400-67000 or higher with Grade Pay of Rs.8700/9000 or corresponding revised pay scale
- iii) Evidence of contribution to Research/Teaching/ Extension Education as supported by published work/ patents granted/innovations and impact, respectively.
- iv) Specialisation in relevant field

#### **2. Agronomist**

- i) Doctoral degree in Agronomy.
- ii) 8 years experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years.) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/ 7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching / extension as evidenced by published work/patents granted/ innovation and impact, respectively.

**OR**

Doctoral degree in Agronomy with minimum 8 years~ experience of high quality post-doctoral research in an institution/ organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship

Desirable: Specialisation in relevant field

#### **3. Nematologist**

- i) Doctoral degree in Nematology.
- ii) 8 years experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years.) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/ 7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching / extension as evidenced by published work/patents granted/ innovation and impact, respectively.

**OR**

Doctoral degree in Nematology with minimum 8 years' experience of high quality post-doctoral research in an institution/ organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship

Desirable: Specialisation in relevant field

#### **4. Microbiologist**

- i) Doctoral degree in Microbiology.
- ii) 8 years experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years.) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/ 7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching / extension as evidenced by published work/patents granted/ innovation and impact, respectively.

**OR**

Doctoral degree in Microbiology with minimum 8 years' experience of high quality post-doctoral research in an institution/ organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship

Desirable: Specialisation in relevant field.

#### **5. Biochemist**

- i) Doctoral degree in Biochemistry.
- ii) 8 years experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years.) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/ 7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching / extension as evidenced by published work/patents granted/ innovation and impact, respectively.

**OR**

Doctoral degree in Biochemistry with minimum 8 years' experience of high quality post-doctoral research in an institution/ organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship

Desirable: Specialisation in relevant field.

#### **6. Plant Pathologist**

- i) Doctoral degree in Plant Pathology.
- ii) 8 years experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years.) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/ 7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching / extension as evidenced by published work/patents granted/ innovation and impact, respectively.

**OR**

Doctoral degree in Plant Pathology with minimum 8 years' experience of high quality post-doctoral research in an institution/ organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship

Desirable: Specialisation in relevant field

## **7. Entomologist**

- i) Doctoral degree in Entomology.
- ii) 8 years experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years.) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/ 7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching / extension as evidenced by published work/patents granted/ innovation and impact, respectively.

**OR**

Doctoral degree in Entomology with minimum 8 years' experience of high quality post-doctoral research in an institution/ organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship

Desirable: Specialisation in relevant field.

## **8. Associate Professor (Textile & Apparel Designing)**

- i) Doctoral degree in Textile and Apparel Designing/Clothing and Textile/Apparel and Textile/ Apparel and Textile Science.
- ii) 8 years experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years.) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/ 7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching / extension as evidenced by published work/patents granted/ innovation and impact, respectively.

**OR**

Doctoral degree in Textile and Apparel Designing/ Clothing and Textile/Apparel and Textile/ Apparel and Textile Science with minimum 8 years' experience of high quality post-doctoral research in an institution/ organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship

Desirable: Specialisation in relevant field.

## **9. Associate Professor (Botany)**

- i) Doctoral degree in Botany/Bio Science.
- ii) 8 years experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years.) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/ 7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching / extension as evidenced by published work/patents granted/ innovation and impact, respectively.

**OR**

Doctoral degree in Botany/Bio Science with minimum 8 years' experience of high quality post-doctoral research in an institution/ organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship.

Desirable: Specialisation in relevant field

## **10. Associate Professor (Chemistry)**

- i) Doctoral degree in Chemistry.
- ii) 8 years experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years.) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/ 7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching / extension as evidenced by published work/patents granted/ innovation and impact, respectively.

**OR**

Doctoral degree in Chemistry with minimum 8 years~ experience of high quality post-doctoral research in an institution/ organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship

Desirable: Specialisation in organic chemistry.

## **11. Senior Scientist (Plant Breeding)**

- i) Doctoral degree in Plant Breeding/Genetics/Genetics & Plant Breeding/Plant Breeding & Genetics.
- ii) 8 years experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years.) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/ 7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching / extension as evidenced by published work/patents granted/ innovation and impact, respectively.

**OR**

Doctoral degree in Plant Breeding/Genetics/Genetics & Plant Breeding/Plant Breeding & Genetics with minimum 8 years~ experience of high quality post-doctoral research in an institution/ organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship

Desirable: Specialisation in relevant field

## **12. Senior Scientist (Renewable Engineering)**

- i) Doctoral degree in Renewable Energy/Renewal Energy Engineering/Renewable & Bio-Energy/Bio-process Engineering/Energy Studies/Energy Technology/ Energy and Environment Engineering or equivalent in relevant field.
- ii) 6 years experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years.) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/7000/ 8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching/ extension as evidenced by published work/ patents granted/ innovation and impact, respectively.

**OR**

- i) Master's degree in Renewable Energy/Renewal Energy Engineering/Renewable & Bio-Energy/Bio-process Engineering/Energy Studies/Energy Technology/ Energy and Environment Engineering or equivalent in relevant field.
- ii) 10 years experience in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/ 6000/ 7000/ 8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching/extension as evidenced by published work/patent granted/ innovation and impact, respectively.

**OR**

Doctoral degree in Renewable Energy/Renewal Energy Engineering/Renewable & Bio-Energy/Bio-process Engineering/Energy Studies/Energy Technology/ Energy and Environment Engineering or equivalent in relevant field with minimum 6 years' experience of high quality post-doctoral research in an institution/ organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship.

Desirable: Specialisation in relevant field

### **13. Senior Scientist (Soil Science)**

- i) Doctoral degree in Soil Science.
- ii) 8 years experience (excluding period spent on Ph. D. during service, subject to a maximum of 3 years.) in the relevant subject as Assistant Professor or in an equivalent position in the Pay Band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/6000/ 7000/8000 (pre-revised Rs. 8000-13500) or corresponding revised pay scale and having made contribution to research/ teaching / extension as evidenced by published work/patents granted/ innovation and impact, respectively.

**OR**

Doctoral degree in Soil Science with minimum 8 years' experience of high quality post-doctoral research in an institution/ organization as evidenced by at least 6 publications (based on post-doctoral research) in journals with NAAS rating of 7.5 or above with first authorship

Desirable: Specialisation in relevant field.

## **Non-Teaching posts**

### **14. Legal Remembrancer**

- (i) Graduation with at least 55% marks from any recognized University or its equivalent and LLB with at least 55% marks from any recognized University.

**OR**

Five years integrated Degree Course in Law with at least 55% marks from any recognized University.

- (ii) Minimum 10 years experience at Bar, or the person could be a former Judicial Officer.
- (iii) Knowledge of Hindi/Sanskrit upto Matric level.

**Preference** would be given to the candidate having higher qualifications or a person who has been a practicing advocate in active practice, for which full proof and particulars and certificate of practice shall be furnished from the Bar Council along-with list of cases handled and conducted.

### **15. Public Relations Officer**

#### **Essential:**

- i) Master's degree in Mass Communication/Public Relations/ Journalism, with minimum 55% marks from a recognized University.

**OR**

Master's degree in English with minimum 55% marks from a recognized University with diploma in Mass Communication/ Public Relations/ Journalism from a recognized University/Institution.

- ii) Atleast 5 years experience on the post having 5400/- GP as Deputy Public Relations Officer or 8 years on the post having 5400/- GP as Asstt. Public Relations Officer/equivalent in Information or Public Relations Department of the State/Central Govt., Public Sector Undertaking/University or 8 years editing experience on the post having 5400/- GP at the level of Sub Editor or above in a National Newspaper or Television Channel or Publicity Organization of Govt. or Public Undertaking or University or reputed Publishing House.
- iii) Knowledge of Hindi or Sanskrit upto Matric standard.

**Desirable:**

- (i) Experience of media writing and editing;
- (ii) Proficiency in use of computer;
- (iii) Proficiency in English writing;
- (iv) Specialisation in Public Relations at Master's Degree level.

**16. Architect**

- i) Candidates must have completed degree in Architecture from a recognized University or equivalent qualification with at least 55% marks.
- ii) Candidates should be registered with the Council of Architecture.
- iii) Candidates must have five years experience in Architecture in a registered Architect's office or with the Architectural Department of Government/ Semi Government Organisation/PSU/ University.
- iv) Knowledge of Hindi or Sanskrit upto Matric standard.

**Sd/-  
Registrar**



# INSTRUCTIONS/CONDITIONS

## Advertisement No. 10/2018

### Special Instructions

- 1- The applicant must possess prescribed qualifications and experience on the last date of receipt of applications. **However, the consideration of Ph.D degree will be upto the date of interview subject to submission of thesis as on the last date of receipt of application and production of provisional degree certificate at the time of interview.** The prescribed essential qualification does not entitle a candidate to be called for interview. The University may short list the candidates for interview by holding a written examination or on the basis of a rationale criterion to be adopted by the University. The decision of the University in all matters relating to acceptance or rejection of an application, eligibility/ suitability of the candidates, mode of and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

### General instructions

- 2- The candidate should give details of all the examinations passed from Matriculation or its equivalents onwards and mention total and percentage of marks obtained and maximum marks in each examination. The candidates are advised to upload the essential qualification certificates/ diploma/degree with the application form alongwith Eligibility Certificate in case of DESM and Sports, Gradation Certificate in case of Outstanding Sports Person category and Persons with Disabilities Certificate from the competent authority. The candidates, who have obtained degrees or Diploma or Certificates for the various courses from any institution declared fake by the University Grants Commission and other institutions/agencies, shall not be eligible for being considered for recruitment to the posts advertised.
- 3- Experience for teaching posts will be counted after a candidate has obtained his/her Masters degree.
- 4- No concession of fee is admissible to SC/BCA/BCB/ESM/Persons with Disabilities/ female of other States.
- 5- Candidates already in **regular/temporary/ad-hoc/contract service** have to send a copy of their duly submitted application form through proper channel or produce 'No Objection Certificate' otherwise they will not be allowed to appear in interview.
- 6- The number of posts indicated in the advertisement can increase or decrease. The University also reserves the right to withdraw one or more of the post(s) advertised.
- 7- Pay, ADA, HRA etc. are admissible as per University rules adopted from time to time.
- 8- No TA/DA shall be paid by the CCS HAU for any test/interview.
- 9- Candidates selected for outstations will not be transferred at the Headquarters for atleast five years.
- 10- Minimum age limit for all the posts is 18 years.
- 11- **Reservation of posts** – Benefit of reservation will be admissible only to those SC/BCA/BCB/Persons with Disabilities/ESM/Sports candidates who are domicile of Haryana State. Reservation will be as per Haryana Govt. instructions adopted by the University.

The dependent sons/daughters of ESM who fulfill all conditions of qualifications, age etc. prescribed for posts will be considered on merit for the posts reserved for ESM, if suitable ESM candidates are not available. The children and the grand-children of Freedom Fighters (DFF) would be considered to the extent mentioned in Haryana Govt. letter No.22/20/83-3GSIII dated

26-7-1984 as amended from time to time, if the quota reserved for Ex-servicemen, remains unfilled due to non-availability of suitable Ex-servicemen or their dependents.

ESM/DESM candidates of Haryana claiming benefit will have to produce the fresh Eligibility Certificate from the concerned Zila Sainik Board at the time of interview. Mere dependent certificate will not be entertained. ESM candidates should also produce at the time of interview self attested photo copy of identity card issued by concerned Zila Sainik Board.

NONE OF THE PERSON BELOW SHALL FALL WITHIN DEFINITION OF WORD DEPENDENT OF EX-SERVICEMEN IN TERMS OF HARYANA GOVT. LETTER NO.12/37/79-GSIII DATED 21-11-1980:-

- i) A person may be working on an ad hoc basis against the post advertised or somewhere else.
- ii) A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, Bank balance etc.
- iii) A person who is a member of the joint Hindu family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the joint Hindu family and is obliged to pass on all his income to the Karta and he draws money for his subsistence from the pool of the joint Hindu family with the consent of the Karta.
- iv) A candidate who is a member of the joint Hindu family is employed on ad hoc basis but he is otherwise dependent on his father.

**Note-1**            **The benefit of reservation will be given only to those SC/BCA/BCB/Persons with Disabilities and ESM and Outstanding Sports Person candidates who are domicile of Haryana State. The SC/ BCA/ BCB/Persons with Disabilities candidates are required to attach SC/BCA/BCB/Persons with Disabilities Certificate duly issued by the competent authority alongwith application form. Likewise the Outstanding Sports Person shall be required to attach the sport gradation certificate with the application form as per Government instructions duly issued by the competent authority. DESM shall be required to attach the fresh Eligibility Certificate duly issued by the respective Zila Sainik Board with the application form.**

**Note-2**            **As per State Govt. instructions adopted by the University vide orders Endst. No. Admn. R1/013/15545-15669 dated 16.10.2014, "4% horizontal reservation of the total posts will be provided to the persons with disabilities belonging to Haryana State with 40% or more disability. Reservation for the persons with disabilities in Group 'A' or Group 'B' posts shall be computed on the basis of total number of vacancies occurring in direct recruitment quota in all the Group 'A' posts or Group 'B' posts respectively in the cadre."**  
**However, if eligible persons are not found available in response to this advertisement, the posts will be filled out of general category and the points meant for persons with disabilities shall be carried forward for being filled from future vacancies**

12-            Qualification and age will be determined with regard to the last date fixed for receipt of applications.

13-            Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date fixed for receipt of application. If on verification, at any time before or after the written examination or interview or appointment, it is found that they do not fulfil any of the eligibility condition or it is found that the information furnished is false or incorrect, their candidature will be cancelled.

14- **Documents to be attached with the Application Form**

- i) One copy of latest coloured passport size photograph duly self attested should be pasted on the application form.
- ii) Self attested photocopy of essential qualifications and above/diploma/degree should be attached with the application form.
- iii) Self attested photocopy of fresh Eligibility Certificate in case of DESM candidates duly issued by the respective Zila Sainik Board.
- iv) Self attested copy of Sport Gradation Certificate in case of Outstanding Sports Persons duly issued by the competent authority.
- v) Self attested photo copy of SC/BCA/BCB/ESM/Persons with Disabilities Certificates.
- vi) Self attested photo copy of court order in the case of woman divorcee/legally separated woman.
- vii) Self attested photo copy of death certificate of husband in the case of widow.

15- **The candidates are advised that the self attested copy of all certificates of qualifications should be attached with the application form.**

16- **An application form will be summarily rejected in the following events:-**

- i) If a candidate makes more than one application form for a particular post.
- ii) If the application is not on the prescribed application form.
- iii) If the application is unsigned/incomplete.
- iv) If the experience certificate is without detail of salary per month received (wherever the condition of experience apply)
- v) If the application form is received in the University after the last date. University will not be responsible for any postal delay.
- vi) If a candidate does not possess the qualification of Hindi/Sanskrit upto Matric standard/ Higher Standard.
- vii) If a candidate does not possess the requisite academic qualification on the cut off date.
- viii) If a candidate is under age/overage on the cut off date.
- ix) If the application form is without prescribed application processing fee.

17- **USE OF MOBILE PHONE, PAGER AND OTHER ELECTRONICS DEVICE IN UNIVERSITY EXAMINATION/INTERVIEW IS STRICTLY PROHIBITED.**

**The candidates desirous to apply for more than one post should apply on separate application form for each post.**

Sd/-  
**Registrar**

- i) Name of applicant \_\_\_\_\_
- ii) Name of the post applied for \_\_\_\_\_
- iii) Signature of applicant \_\_\_\_\_
- iv) Thumb impression of applicant \_\_\_\_\_

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**CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR**  
**(Established by Parliament Act No. 16 of 1970)**

**APPLICATION FORM**  
**FOR TEACHING, RESEARCH & EXTENSION POSTS**

- Note: (i) Attach summary sheet (12 copies)*  
*Fill all Columns from 1 to 23. If any column is left blank/*  
*unsigned, then application will be rejected as incomplete.*
- (ii) The application should either be filled neatly*  
*in the candidates' own hand or type written.*

A signed coloured  
passport size photograph  
of the candidate must be  
pasted here. This is  
essential

Advertisement No. **10/2018**

1. Post applied for  
(Give the full name of the post) \_\_\_\_\_
2. Name in full  
(in block letters) \_\_\_\_\_
3. Do you belong to SC/BCA/BCB/ESM/PWD etc.cat. \_\_\_\_\_  
If so, please attach a certificate in support  
thereof \_\_\_\_\_
4. Present postal address  
(in block letters) \_\_\_\_\_  
(Candidates who apply from abroad may state here  
when they are likely to come back to India and also  
give their postal address in India). \_\_\_\_\_
5. (a) Aadhaar No. (desirable but not mandatory) \_\_\_\_\_  
(b) Telephone No./Mobile No. \_\_\_\_\_
6. (a) E-mail ID, if any \_\_\_\_\_  
(b) Details of application fee in the :  
shape of bank demand draft DD No. \_\_\_\_\_ Dated \_\_\_\_\_  
Amount (in Rs.) \_\_\_\_\_  
Name of issuing bank \_\_\_\_\_  
(c) Sex: Male/Female \_\_\_\_\_
7. Permanent Home Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. (a) Father's Name \_\_\_\_\_  
(b) Mother's Name \_\_\_\_\_  
(c) Spouse Name \_\_\_\_\_
9. (a) Nationality of candidate \_\_\_\_\_  
(b) Name of the country, if foreign national \_\_\_\_\_  
(c) Marital status \_\_\_\_\_
10. (a) Date of birth \_\_\_\_\_  
(b) Place of birth \_\_\_\_\_  
(c) Place of permanent domicile \_\_\_\_\_

11. (a) If you are employed, your present designation \_\_\_\_\_
- (b) Name of your present employer  
(Person, office, institution or firm) \_\_\_\_\_
- (c) Have you obtained the permission of your present employer for submitting this application (if not, you should bring a 'No objection certificate' from your employer at the time of interview). \_\_\_\_\_
- (d) If selected, please state when you can join. \_\_\_\_\_
- (e) Present Pay
- (i) Scale of pay \_\_\_\_\_
- (ii) Present basic pay \_\_\_\_\_
- (iii) Allowances excluding house rent & CCA  
(give name and amt of each allowance) \_\_\_\_\_
- (iv) Date of next increment \_\_\_\_\_
- (f) Minimum pay acceptable \_\_\_\_\_

12. Names and addresses of two referees not related to you, to whom you are known personally (if you are employed, your present employer must be one of the referees)
- (i) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- (ii) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**13. Details of academic qualifications:**

A. Give in the tabular statement below particulars of the examinations passed from Matriculation onwards. If the university from which you obtained your degree does not award marks but only grades and points, in that case:-

Examination	Matric	10+2 equivalent	or	Bachelor's degree	Master's degree	Ph.D
Name of School, College/University						
Date of joining						
Date of leaving						
Name of Board or University						
Year of passing						
Maximum marks/OGPA						
Marks obtained/OGPA						
Percentage marks						
Division						
Subjects/Specialization						



**15. Experience (Teaching/Research/Extension etc.):**

Designation of post held	Period (month and year both should be given)			Pay drawn (Basic pay+ Grade Pay)	Organization	Nature of work
	From	To	No. of Years			

16. If any period of your life, after you attained the age of 15 is not covered by the details given in columns 13 (A, B & C), 14 and 15, give the information below:

Period		How spent
From	To	

17. Details of participation in sports and extra-curricular activities:

18. (a) What is your mother-tongue? \_\_\_\_\_

(b) Name the languages (both Indian and Foreign) which you can read, write or speak. Give particulars and state the examinations, if any, passed in each:

Read only	Speak only	Read and speak	Read, write and speak	Examination(s) passed

19. Have you ever been prosecuted, kept under detention or bound down/ fined, convicted by a Court of Law of any offence or debarred/disqualified by any University, Public Service Commission from appearing at its examinations/selection? Is any case pending against you in any court of law at the time of filling up of this application form?

If the answer is :Yes ~ full particulars of the case, detention, fine, conviction, sentence etc. should be given.

20. Have you applied for any other post in this University? If so, name all the posts including this one, in order of preference.

(i) \_\_\_\_\_ (ii) \_\_\_\_\_  
(iii) \_\_\_\_\_ (iv) \_\_\_\_\_

21. (a) Any other details not mentioned above, which you think, will strengthen your claim for this appointment, if training or experience in a specialized field is one of the essential or desirable qualifications for this post, you may explain here, if you possess the qualification.

(Attach separate sheet, if necessary)

(b) Have you executed a bond to serve the CCS HAU after completion of your studies, if so mention the period of bond:

22. List of certificates and testimonials (self attested copies) attached:

(i) \_\_\_\_\_ (ii) \_\_\_\_\_  
(iii) \_\_\_\_\_ (iv) \_\_\_\_\_  
(v) \_\_\_\_\_ (vi) \_\_\_\_\_  
(vii) \_\_\_\_\_ (viii) \_\_\_\_\_

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstance which may impair my fitness for employment.



Place: \_\_\_\_\_

(Thumb impression of the candidate,  
in case of male candidate left hand  
thumb impression and in case of  
female right hand thumb impression)

(Signature of the candidate)

Date: \_\_\_\_\_

### IDENTITY CERTIFICATE

Certificate to be signed by any of the following:

- (i) Gazetted Officer of Central or State Government;
- (ii) Member of Parliament or State Legislature;
- (iii) Sub-Divisional Magistrate/Officer;
- (iv) Tehsildar or Naib/Deputy Tehsildars authorized to exercise Magisterial powers;
- (v) Principals and Headmasters of all recognized institutions;
- (vi) Heads of University Departments; and
- (vii) Block Development Officer.

Certified that I have known Shri/Smt./Kumari \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ for the last \_\_\_\_\_ years \_\_\_\_\_ months, and that to the best of my knowledge and belief the particulars furnished by him/her are correct.

\_\_\_\_\_  
Signature \_\_\_\_\_

(Name in block letters)

Place \_\_\_\_\_ Designation of Status & address \_\_\_\_\_

Date: \_\_\_\_\_



**CHECK LIST**

**(The information in this Check List is to be furnished by the Employer in respect of the in-service candidate for the last 10 years and in case the service period is less than 10 years then from the date of joining.)**

1.

Year	Overall performance	Report about integrity	Report about work and conduct	Punishment awarded, if any	Whether any disciplinary/legal/Vigilance proceedings are pending against the official.

2. Does he fulfil the prescribed qualifications/experience requirement for the post?

Prescribed qualifications: Yes/No

Prescribed experience: Yes/No

It is also certified that the information furnished by the official in his application form is correct as per his service record.

Head of the Institution

( S E A L )

\_\_\_\_\_  
(Name in block letters)

Place: \_\_\_\_\_

Date: \_\_\_\_\_

23. SUMMARY OF QUALIFICATIONS FOR FORM – 1A (12 copies)

1.	Post applied for			Name of the candidate:		
2.	Date of birth:			Email. Id:		Category:
3.	Address:			Telephone/Mobile No.:		
4. Educational Qualifications	Month & Year of passing	University/ Board	Total Marks/ OGPA	Marks obtained/ OGPA	Percentage (%)	Division/ grade/ position
5. Additional Qualifications (Post Doctoral/Any other PG training/Higher Training						
6. M.Sc./M.Tech. Ph.D.	Major Field			Minor Field		
7. Academic Awards (gold medal/national award)						
8. Chronological list of Experience (After Masters' Degree)			Period of Experience			Nature of work (Permanent/ Temporary/ contractual/ adhoc)
Post & pay scale	Name & address of Employer	From	To	Total Years		
9. Publication in relevant field						
A. Full papers					Numbers	
(a) For NAAS rating $\geq$ 6.0 (i) For first and corresponding author (ii) For others						
(b) For NAAS rating $<$ 6.0 (i) For first and corresponding author (ii) For others						
(c) Without NAAS rating						
B. Research note/short communication						
C. Papers presented and documented in Seminar/ symposium/conference at National/ International level;						

	International: National:	
<b>D. Popular articles published in leading farm journals/magazines</b>		
<b>E. Books published by Universities/ National Institutes/Standard publishers</b>		
a) Authored Book with ISBN No.		
b) Edited Book with ISBN No.		
c) Chapter/Bulletin		
Best paper/presentation/poster award at National/ International conference sponsored by (ICAR/UGC/CSIR/ DBT/DST or other National Govt. Agency)		

**Signature of the candidate**