

From

The Head
Oilseeds Section
Department of Genetics & Plant Breeding,
CCS HAU, Hisar.

To


1. The Municipal corporation, Hisar
2. The Distt. Labour Officer, Mini Secretariat, Hisar.
3. The Deputy Commissioner, Hisar
4. The Distt. Employment Officer, Hisar.
5. The Comptroller CCS HAU Hisar.
6. The Incharge Technical Cell, COBS&H, CCS HAU, Hisar.
7. All HODs and Sectional Heads, CCS HAU, Hisar and out stations.

Memo No.- Oilseeds/2023/2134-64

Dated 27/3/23

Subject: Tender Invitation for Job Contract work for the period of April to June, 2023

Oilseeds Section, Department of Genetics & Plant Breeding, CCS HAU, Hisar intends to hire out the services relating to field work for the period **April to June, 2023** and invites tenders for the same. Tender form can be obtained from the office of Head, Oilseeds Section on any working day at a cash payment of Rs.100/- till **03.04.2023** up to 11.00 a.m. The tender form accompanied with the earnest money of Rs.25,000/- as per rules can be deposited latest by 1.00 p.m. on **03.04.2023** and these will be opened on same day **03.04.2023 at 3.00 p.m.** Details regarding the work can be seen through this office and on CCS HAU website www.hau.ac.in. The tenders incomplete in any respect are liable to be rejected.

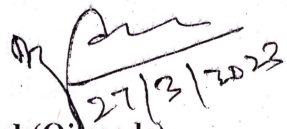

Head (Oilseeds)

Terms and conditions

1. Conditional tenders are liable to be rejected.
2. The contractor should have license and valid registration with Distt. Labour Commissioner for agriculture.
3. Seeing the technical work, contractor with experience of agricultural field work of at least **five** years in a Govt./university departments is eligible to apply for the tender.
4. Contractor shall be required to sign the contract agreement on the bond paper of Rs. 15/- on the prescribed form within ten days of the intimated of the acceptance of tender to him. Failure on his part to do so may result in invalidation of the contract and forfeiture of the earnest money.
5. Income tax @ 2 % to be deducted from the bill(s) at source.
6. The acceptance of the tender will rest with Head, Oilseeds who does not bind himself to accept the lowest tender.
7. The contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstances.
8. Payment will be made after completion of the job satisfactorily on completion of 120 mandays/on monthly basis.
9. The contractor shall be responsible for observance of the provisions of the contract labour (Regulation and Abolition) Act, 1970. The university shall not be responsible for it in any manner.
10. In case of any loss due to negligence of contractual workers the contractor shall be responsible to make full loss to the HOD, failing which the amount of loss shall be recovered/adjusted from earnest money.
11. It will sole responsibility of the contractor to compensate the labour on account of injury, loss of life
12. The contractor shall be required to provide agril. Implements i.e. Kassi, Kasola and Drant etc.
13. It will also be the responsibility and liability of the contractor to adhere to the provisions of the ESI and Provident Fund Act and in case they are not followed properly, he himself will be responsible for it.
14. In case of breach of terms and conditions of the contract or any of them, the contract shall be cancelled and the contractor blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
15. The university reserves the right of supervision. Transport for transporting labour will not be provided by the university.
16. The contractor should not use insulting language against any work man.
17. Contractor must issue attendance card to each workman employed by him in connection with field operational work that record pertaining to the attendance of workmen should be in the notice of workmen.
18. As per provision in the Contract in the Contract Labour Act, 1970 the contractors shall be responsible for the payment of wages as per DC approved rates before expiry of such

period as may be prescribed. Any litigation arise due to non compliance of above conditions will be responsibility of the contractor and settle by him.

19. While inviting tender from deployment of workmen through contractors the directions may be given to contractors should give break up to wages PF and ESI in the tender to be offered by them pertaining to field operation work, In case the contractors do not threes instructions, the Principal Employers should not accept tender from them.
20. The parties may visit the site and contact the Head, Oilseeds Section, CCS HAU, Hisar for this purpose before their tenders.
21. In case of any dispute between the parties the same will be referred to the arbitration for the Vice-Chancellor decision shall be final. The provisions of Indian Arbitration Act shall apply to these proceedings.
22. The contractor will submit the copy of challan regarding PF ESI to the principal employer.
23. If the contractor employs 20 or more than this in a particular contract then he should obtain license from the department and submit the same to the Principal Employer. Likewise getting registration by the Principal from the Labour department is essential as provided under the Contract labour regulation and abolition Act.
24. Workers are paid the minimum wages at least as provided under the minimum wages Act.
25. Wages slips are issued regularly to the workers by the contractors.
26. Photocopy of Pan Number/service tax registration number will be added by the Contractor.
27. The workman deployed through the contractors for field operational work may be paid the minimum wages as per provisions contained under wages act and provision or working hours may be fixed for them. EPF Provident Fund also be followed strictly by the contractors. The workmen may also be paid minimum wages well in time every month besides to issue wages slip to them.
28. Relatives of the university employees are hot allowed to do job on contract work. Contractor shall produce Registration No., if any from service tax authority.
29. Service tax, if any will be paid by the contractor.
30. Only one party (Contractor) will be allowed to take entire contractual work:


Head (Oilseeds)