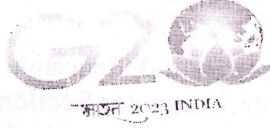


Phone Nos(O): 01662-284316
01662-289414

E.mail : aarem@hau.ac.in



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आज़ादी का
अमृत महोत्सव

**ACADEMY OF AGRICULTURAL RESEARCH AND EDUCATION MANAGEMENT
DIRECTORATE OF HUMAN RESOURCE MANAGEMENT
CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY
HISAR-125 004 (HARYANA), INDIA**

No. AAREM/DHRM/2023/ **3913-53**
Dated: **26-05-2023**

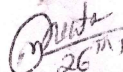
-Dr. Manju Mehta
Director

Dear Sir/Madam,

The Academy of Agricultural Research and Education Management, Directorate of Human Resource Management, in collaboration with Computer Section, COBS&H, CCSHAU, Hisar is organizing a **Refresher Course on Computer Applications and Data Analytics** from **June 21-July 11, 2023**. This course is open for the faculty working in SAUs and ICAR Institutes.

Nominations of the interested faculty working in your University/Institute/Department are invited for participation in this course. The nominations should reach the undersigned latest by 7th June, 2023.

The course details and application proforma are enclosed.


26th May 23
Director, HRM

Encl: as above

CC:

1. Vice-Chancellors, State Agricultural Universities
2. Director of Research and Director Extension Education, State Agricultural Universities
3. Director, ICAR Institutes
4. All Deans/Directors/Heads of Departments, CCSHAU, Hisar
5. Principal, College of Agriculture, Kaul
6. Principal, Extension Education Institute, Nilokheri
7. All RRS/KVKs, CCSHAU, Hisar
8. S.V.C. for the information of the Vice-Chancellor, CCSHAU, Hisar
9. Public Relations Officer, CCSHAU, Hisar
10. Incharge, Technical Cell, CoBS&H for uploading on the University Website

Refresher Course on Computer Applications and Data Analytics (June 21- July 11, 2023)

The Academy of Agricultural Research and Education Management, Directorate of Human Resource Management, in collaboration with Computer Section, is organizing a **Refresher Course on Computer Applications and Data Analytics** from **June 21- July 11, 2023** with following specific objectives:

- ❖ To understand the concepts and terms related to computer applications
- ❖ To develop skills in utilization of specialized application software required for efficient functioning of the faculty
- ❖ To develop competence in the use of computers in data and information process

The course is designed for the faculty working in SAUs and ICAR Institutes. Total number of seats has been kept at 30. Registration fee for the course is Rs 5000/- (Five thousand only). The registration fee shall be deposited in cash at the time of registration on June 21, 2023.

EVALUATION

The participants, through a well-designed questionnaire, will evaluate the programme for its quality of contents, suitability and usefulness to the target clientele. Likewise, the participants too will undergo formal assessment.

TRAVEL AND OTHER ARRANGEMENTS

No expenses for travel or otherwise will be borne by the Academy. The sponsoring Department will meet the expenditure on TA/DA and registration fee of the participants as per their rules. For outstation participants, accommodation in the University Faculty House and simple vegetarian food will be arranged on charges to be paid by the participants.

LOCATION

Hisar is located about 165 km. from Delhi on National Highway No 9. Hisar city is connected by Bus and Rail to all parts of the country. The climate of Hisar will be very hot with day temperature around 42⁰ during the period of the course.

Nominations in the prescribed format may be sent through respective controlling officers to:

**The Director,
Human Resource Management,
CCSHAU, Hisar- 125004 (Haryana).**

Tel. (O) 01662-284316 , 255414

E-mail: aarem@hau.ac.in

**ACADEMY OF AGRICULTURAL RESEARCH & EDUCATION MANAGEMENT
DIRECTORATE OF HUMAN RESOURCE MANAGEMENT
CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR**

**Refresher Course on Computer Applications and Data Analytics
(June 21- July 11, 2023)**

FORMAT FOR NOMINATION (Make copies if required)

1. Name :
2. Designation :
3. a) Department/Office :
b) University/Institute :
4. Date of joining :
5. Date of birth :
6. Address for communication:

7. Telephone: Office Residence.....
Fax E-mail.....

8. Qualifications:

Degree	Year	University	Subject
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9. Name and No. of Scheme out of which registration fee (and T.A., D.A. for outstation candidates) will be met

Signature of the Participant

CERTIFICATE OF THE SPONSORING AUTHORITY

Ms./Mr./Dr..... is hereby nominated for participation in the Refresher Course on "Computer Applications and Data Analytics" from June 21 to July 11, 2023 being organized by Academy of Agricultural Research and Education Management, Directorate of Human Resource Management in Collaboration with Computer section, COBS&H, CCSHAU, Hisar. He/she will be relieved by the Department/office and treated on official duty during the period of the course. The registration fee and other charges for attending this course will be borne by the sponsoring authority/ candidate.

Signature of the Competent Authority
(Office seal)