

**CHAUDHARY CHARAN SINGH HARYANA AGRICULTURAL UNIVERSITY, HISAR,
FORM FOR INVITING TENDERS FOR EXECUTION OF THE JOB CONTRACTUAL
WORK**

Name and address of the Department	Department of Microbiology, COBS& H CCS HAU, Hisar	Qualification
Job description and other related activities operations (in details)	Collection of samples for Sample processing, Glassware, Plastic ware and fermentation vessel cleaning ,experimental material handling ,cleaning and maintenance of hydroponic system etc	10+2
Duration of contract	June,23 to Nov.2023	
Estimated cost	Rs.1,44,000/-	
Earnest money	Rs. 2880/-	
Date of opening of tender	07.06.2023 at 12.00 Noon.	

Terms and conditions of the tender:

1. Tender will be received by the HOD Department of Microbiology, CCS HAU Hisar up to 07.06.2023 at 11.00 A.M. and will be opened by the committee on 07.06.2023 at 12.00 Noon in the O/O HOD Department of Microbiology, CCS HAU Hisar in the presence of such tenders or their agents who may like to present. Tenders must be sent by post in a sealed envelop by due date or be delivered in person by the tenderers or by their agents to the Department of Microbiology CCS HAU Hisar. Tenders must be super scribed on envelop as "Tender for the Lab / Farm work of scheme and address of the Head Microbiology, COBS&H, CCS HAU Hisar. On the envelop tenders address be also given as From " _____ " (with name and address of the quotee) on the other side of the envelop.
2. Earnest money amounting to Rs.2880/- must accompany each tender in the shape of National Plan Certificate / deposit at call receipt/ draft of any schedule Bank at Hisar and each tender is to be sent in sealed cover super scribed: - "Tender for the Lab / Farm work of scheme and address to the Head Department of Microbiology, CCS HAU Hisar."
3. Tenders not accompanied with earnest money in shape of National Plant Saving Certificate or Deposit-at-call receipt at any schedule Bank at and the amount of earnest money pledged to the Head, Department of Microbiology, COBS&H, CCS HAU Hisar shall not be considered. In case of the non-acceptance of the tenders, the amount shall be refunded to them on the same day.
4. Conditional tenders are liable to be rejected.
5. The contractor shall be required to sign the contract agreement on bond paper of Rs15/- on the prescribed form with in ten days of the intimation of the acceptance of tender to him. Failure on his part to do so may result in invalidation of the contract and forfeiture of the earnest money.
6. The acceptance of the tender will rest with the Head, Department of Microbiology who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all tenders without assigning any reason thereof. All tenders in which the conditions are not fulfilled will be rejected.
7. Income tax @ 2% or as per university rules / instructions issued from time to time would be deducted from the bill at source. The contractor has to intimate his PAN no.

8. The contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstance. The contractor will not use insulting language against any workman. The contractor will issue attendance card to each workman employed by him.
9. Payment will be made after the completion of job satisfactorily on monthly basis.
10. The contractor shall be responsible for observations of the provisions of the contract labour (Regulation and abolition) Act, 1970. The university shall not be responsible for it in any manner.
11. In case of any loss due to negligence or contractual workers the contractors shall be responsible to make good loss to the Head Department of Microbiology, COBS&H, CCS HAU Hisar failing which the amount of loss shall be recovered / adjusted from earnest money.
12. It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for the time being. The university will in no way be responsible for such loss.
13. It will also be the responsibility and liability of the contractor to adhere to the provisions of the ESI and provident fund scheme Act along with payment of minimum wages to the workman as per Wages Act. and in case they are not followed properly, he himself will be responsible for it.
14. In case of breach or terms and conditions of the contractor or any of them, the contract shall be cancelled and the contractor blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted. The contractor has to follow all the university rules / instruction amended from time to time.
15. The university reserves the right of supervision. Transport for transporting labour will not be provided by the university.
16. The parties may visit the site and contact the Head, Department of Microbiology, COBS&H, CCS HAU Hisar for this purpose before submitting their tenders.
17. In case of any dispute between the parties the same will be referred to the arbitration of the respective controlling officer and his decision shall be final. The provisions of Indian Arbitration Act shall apply to these proceedings.
18. The contractor may certify in his quotation / tender that no other member of his family has quoted rates for this work.

Rule wal
29/5/23

HOD (Microbiology)
CCS HAU HISAR- 125 004