

PROFORMA Sr. No.
PROFORMA FOR SUBMISSION OF TENDERS FOR EXECUTION OF THE CONTRACTUAL WORK FOR SERVICES
RELATED TO FARM WORK

Name and address of the Deptt.: **DDUCE-OF, CCSHAU, Hisar**

DETAILS FOR JOB WORK FOR THE PERIOD OF Oct.2023 TO Dec.2023.

| Sr. no | Nature of job | Area of operation | Estimated cost (Rs.) of all operation |
|-----------------------------|---|------------------------|---------------------------------------|
| 1. | <p>Vegetable crops: Potato: Irrigation with drip system, Data recording, soil pulverization, furrow cleaning, shallow ridge cleaning etc. Onion: Nursery raising, field preparation, layout, manure application, etc. Pea: Field preparation, layout, seed treatment FYM application, sowing, etc Cole crops: Field preparation, layout, Irrigation with drip system, transplanting manure application, harvesting, trimming of leaves, grading and sorting, weighing, etc. Turmeric: soil pulverization, earthing up, digging, and post-harvest operations, etc. Root crops: Field preparation, layout, sowing by dibbling, Irrigation with drip system, FYM application, harvesting, washing, grading and sorting, weighing, etc. Spinach: Field preparation, layout, sowing by dibbling, FYM application, Irrigation with drip system, harvesting, sorting, bunching, weighing, etc. Fenugreek: Field preparation, layout, sowing, FYM application, Irrigation with drip system thinning, harvesting, sorting, bunching, weighing, etc. Coriander: Field preparation, layout, sowing, FYM application, Irrigation with drip system thinning, harvesting, sorting, bunching, weighing, etc. Also, sale of all vegetables according to season.</p> | 5 trials (2.1 acre) | |
| 2. | Collection of soil and plant samples, preparation of standard solution, cleaning of glassware. Assistance in handling of various lab equipment and data recording | 20 trails | |
| 3. | <p>Lab experiment: Soil and plant sample collection, cleaning of glassware, preparation and autoclaving of culture media. Sub culturing and maintenance of bio control agents as well as phytopathogens. Assistance in handling of various lab equipment. Field experiment: Lay out, pre and post spray, insect pest and disease observation, data recording on disease incidence, plant traits and fruit yield of field experiment.</p> | 4 trials | |
| 4. | Experimental area: Field preparation, layout, manure application, application of different organic sources, bio formulations/bio fertilizer for the experimental and demonstration area for Rabi crops. | 5 trials (2.5 acre) | |
| Total Estimated cost | | | 2,44,620/- |

Director, DDUCE-OF

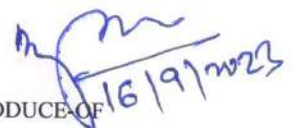

16/9/2023

Conditions for submission of tenders:

Tender will be received by the Director DDUCE-OF CCS HAU, Hisar up to **10.30 a.m** hours on **26.09.2023** and will be opened on **26.09.2023 at 12.30 noon** in office of the Director DDUCE-OF in the presence of such tenderers or their agents who may like to be present. Tenders must be sent by post in a sealed envelope by due date or be delivered in person by the tenderers or by their agents to Director DDUCE-OF. Tenders be superscribed on envelopes as "Tender for Farm work" and address of the HOD/Section be mentioned clearly on the envelope" tenderers address be also given as From.

1. Earnest money amounting approximately @ 2% (Rs. 4893/-) of estimated cost must accompany each tender in the shape of National Plan Certificate or Deposit at Call receipt of any schedule Bank at Hisar and each tender is to be sent in a sealed cover superscribed:
"Tender for the work of Farm operation and addressed to the Director DDUCE-OF CCS HAU,Hisar".
2. Tenders not accompanied by earnest money in shape of "CAU-Suspense Temporary Security/Earned Money Deposit" shall not be considered. In case of the non-acceptable tenders are liable to be rejected.
3. Conditional tenders are liable to be rejected.
4. The contractor shall be required to sign the contract agreement on bond paper of Rs.15/- on the prescribed form within ten days of the intimation of the acceptance of tender to him. Failure on his part to do so may result in invalidation of the contract and forfeiture of the earnest money.
5. The acceptance of the tender will rest with Director DDUCE-OF, CCS HAU, Hisar who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all tenders without assigning any reason therefore. All tenders in which the conditions are not fulfilled will be rejected.
6. Income Tax @ 2.00% to be deducted from the bill(s) at source.
7. The contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstances.
8. The contractor shall be responsible for observance of the provisions of the contractor labour (Regulation & Abolition) Act, 1970. The University shall not be responsible for it in any manner.
10. In case of any loss due to negligence of contractual workers the contractor shall be responsible to make good loss to the HOD, failing which the amount of loss shall be recovered/adjusted from earnest money.
11. It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force from the time being. The university will in no way be responsible for such loss.
12. The contractor shall be required to provide agril. Implements i.e. Kassi, Kasola and Drati etc. He will have to work as per instructions given by the Farm Manager /Agril. Inspector at site.
14. In case if breach of terms & conditions of the contract or any of them, the contract shall be cancelled and the contractor blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
15. The university reserves the right of supervision. Transport for transporting labour will not be provided by the university.
16. The parties may visit the site and contact the Director DDUCE-OF CCS HAU, Hisar for this purpose before submitting their tenders.
17. The workmen deployed through the contractors for field operation work may be paid the minimum wages as per provisions contained under the Wages Act and that the provisions of working hours may be fixed for them. EPF provisions may also be followed strictly by the contractors. The workmen may also be paid minimum wages well in time every month, besides to issue wage slip to them.
21. The contractor should license and valid registration with Distt. Labour Commissioner for agriculture work.
22. If a contractor who deploy 20 or more than this labours in a particular day of contract then he should obtain licence from the Labour Department and submit the same to the undersign.
23. It may be ensured that the contractors who deploy the labour for field operation work abide by the following provisions strictly.
 - a) Workers are paid wages by 7th of every month by the contractors.
 - b) Workers are paid the minimum wages at least as provided under the Minimum Wages Act. Wages slips are issued regularly to the workers by the contractors.
24. In case of any dispute between the parties the same will be referred to the arbitration of the Vice-Chancellor and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
25. As per the judgment of Honorable Punjab and Haryana High Court on dated 13.7.2006 in its ruling of Section 25D of the Industrial disputes Act, 1947, the muster rolls must be meticulously and regularly maintained and signature of the workmen is also necessary regarding receiving of the remuneration in the muster rolls.
26. The Director DDUCE-OF, CCS HAU, Hisar can alter the period of contract depending upon the environmental conditions or any administrative reasons.
27. Contractor shall produce Registration No., if any from service tax authority and service tax, if any will be paid by the contractor.
28. Seeing the technical work, contractor5 with experience of agriculture field work of at least five years in a Govt./university department is eligible to apply for the tender.
29. Photocopy of Pan Number/ service tax registration number will be added by the Contractor.
30. Relatives of the university employees are not allowed to do job on contract work. Contractor shall produce Registration No. if any from service tax authority.

Director DDUCE-OF


16/9/2023