

DEPARTMENT OF NEMATOLOGY, CCS HAU HISAR-125004

**NOTICE FOR INVITING TENDERS FOR EXECUTION OF THE CONTRACTUAL WORK**

1. Name and Address of the Department: Department of Nematology, CCSHAU, Hisar
2. Name of the scheme : 5032-C(b)-Nem-1-ICAR
3. Job Description and other related activities/operations in detail:

Location	Name of operation	Area	Total amount
Nematology research area micro plots and screen houses	Maintenance of experiments in Micro plots.	2.5 acre	1,40,000
	Maintenance of experiments in poly house and guava experiment in field.		
	Layout and maintenance of experiments in screen houses.		
	Layout and maintenance of experiments in research area (field Lab) Department of Nematology.		
	Preparation of beds in main field for different winter vegetables.		
	Sowing of different winter vegetables.		
	Weeding and application of chemicals in vegetable crops.		
	Picking of different winter vegetables.		
	Watch and ward of research area of Department of Nematology and other miscellaneous works.		

4. Duration of the contract : 1st October 2023 to 31<sup>st</sup> Dec, 2023
5. Estimated cost : Rs. 1, 40,000/-
6. Earnest Money : Rs. 2800/- (2% of the estimated cost)
7. Date of opening of tender : **30-09-2023 at 11.00 AM**

**Terms and conditions of the tender:**

- 1) Sealed Tenders /quotations will be received by the Head, Department of Nematology,, CCS HAU, Hisar on or before **29-09-2023** upto **4:30 PM**. Tender form can be obtained from this department after depositing the cost of tender fee Rs. 118/- (Rs. 100+18% GST). Tender will be **opened by the Committee on 30-09-2023 at 11.00 AM** in office of the undersigned in the presence of such tenderers or their agents who may like to be present. Tender can be sent by post in a sealed envelope by due date or to be delivered in person by the tenderers or by their agent to the office of Nematology. Tenders must be super scribed on the envelope with job description, name and address of the quote on the envelope. Put signature & complete address with Pin Code and mobile no. at the bottom of tender rate. The tenderer has to submit a self-attested copy of PAN Number and Photo ID Proof (Driving License/Bank Pass Book/Ration Card, Aadhaar Card).
- 2) **The contractor is required to quote the rates in lump sum amount including Govt. rates + Service Charges + TDS etc. on which he wants to take contract otherwise the committee reserves the right to reject the tender.**
- 3) Earnest money @ 2% of the estimated cost i.e Rs. 2800/- in favour of Head, Department of Nematology, CCS HAU, Hisar must be accompanied with each tender in the shape of deposit at call receipt/Bank Draft of any scheduled Bank at Hisar and each tender be sent under sealed cover. Tenders not accompanied with earnest money in the shape mentioned above shall not be considered and amount shall be refunded on the same day in case of the non-acceptance of the tender.
- 4) Conditional tenders are liable to be rejected.
- 5) The contractor shall be required to sign the contract agreement on the bond paper of Rs. 15/- on the prescribed form within 7 days of the intimation of the acceptance of tender to him. Failure of the same, the earnest money shall be forfeited and may result into invalidation of contract.
- 6) The contractor should be license holder for carrying out the assigned work. Self-attested copy of the license / registration of Contractor/Firm from competent authority/Labor Department. Should be submitted with application form.
- 7) The acceptance of tender will rest with Head, Department of Nematology who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all tenders without assigning any reason. All tenders in which the conditions are not fulfilled will be rejected.
- 8) Income tax applicable will be deducted from the bill(s) at source.
- 9) The contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstances.
- 10) Payment will be made after completion of the job satisfactorily on monthly basis.



- 11) The contractor shall be responsible for observance of the provision of the contract labour (Regulation and Abolition) Act, 1970. The University shall not be responsible for it in any manner.
- 12) In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make good loss to the Head, Department of Nematology, CCSHAU, Hisar, failing which the amount of loss shall be recovered/adjusted from earnest money.
- 13) It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for the time being. The University will in no way be responsible for such loss.
- 14) It will also be responsibility and liability of the contractor to adhere to provisions of the ESI and Provident Fund Act and in case they are not followed properly, he himself will be responsible for it.
- 15) In case of breach of terms and conditions of the contract or any of them, the contract shall be cancelled and contractor will be black listed. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
- 16) The contractor shall be required to provide small agricultural implements for day to day operation in screen house and field area.
- 17) The University reserves the right of supervision.
- 18) The parties may visit the site and contact, Head, Department of Nematology, CCSHAU, Hisar, for this purpose before submitting their tenders.
- 19) In case of any dispute between the parties the same will be referred to arbitration of the Vice Chancellor and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
- 20) The contractor should not use insulting language against any work man.
- 21) As per provision in the Contract Labour Act, 1970 the contractors shall be responsible for the payment of wages before expiry of such period as may be prescribed. Any litigation arise due to non-compliance of above conditions will be responsibility of the contractor and settle by him.
- 22) It will be role responsibility of contractor to supply copy of challan regarding PF/ESI.
- 23) The service provider will be bound to abide by the following provisions strictly with respect to workers:-
  - a) Workers are paid wages by 7<sup>th</sup> of every month through either in case in the presence of HOD or RTGS in their respective Aadhar Seeded bank accounts as per Govt. Instructions adopted by the CCSHAU vide Endst No R.1/16/M-108/3294-3415 dated 04.05.2016.

*[Signature]*  
Head 21/09/2023

Endst No . *Nema/23/548-598*

Dated: 21.09.2023

A copy of the above is forwarded to the following for information and necessary action please:-

1. All Deans/Directors/Head of Departments, COA, CCSHAU, Hisar
2. EO-cum-SE, CCSHAU, Hisar
3. Dy. Estate Officer, CCSHAU, Hisar
4. Divisional Employment Officer, Employment exchange Hisar
5. Deputy Commissioner, Hisar
6. President Municipal Corporation Hisar
7. In-charge Computer Centre, CCSHAU, Hisar. He is requested to please upload this tender notice on HAU website (<http://hau.ac.in>).