

DEPARTMENT OF AGRICULTURAL METEOROLOGY, COA, CCS HAU HISAR

**NOTICE FOR RE-INVITING TENDERS FOR EXECUTION OF THE CONTRACTUAL  
WORK**

1. Name and Address of the Department: Department of Agril. Meteorology, CCSHAU, Hisar
2. Name of the scheme : C(a)Dte-R-1-Agri (A) State-1140
3. Job Description and other related activities/operations in detail: *Daily diurnal Agromet observations, daily meteorological data tabulation, soil sampling, Micrometeorological observations in experiments, Sowing of potato experiment, Earthing up in potato (two times), sampling & dry matter partitioning in field experiments, Cleaning & maintenance of observatory area. Etc.*
4. Duration of the contract : 15 Nov, 2023 to 31 December, 2023
5. Estimated cost : ₹ 40000/-
6. Earnest Money : ₹ 800/= (2% of the estimated cost)
6. Last date for submission of tender: **28.11.2023 upto 4.30 PM**
7. Date of opening of tender : **29-11-2023 at 10.00 AM**


**Terms and conditions of the tender:**

- 1) Sealed Tenders /quotations will be received by the Prof. & Head, Department of Agricultural Meteorology, CCS HAU, Hisar on **or before 28-11-2023 upto 4.30 PM**. Tender form can be obtained from this department after depositing the cost of tender fee ₹ 118/- (₹100+18% GST). Tender will be **opened by the Committee on 29-11-2023 at 10.00 AM** in office of the undersigned in the presence of such tenderers or their agents who may like to be present. Tender can be sent by post in a sealed envelope by due date or to be delivered in person by the tenderers or by their agent to the office of Agril. Meteorology. Tenders must be super scribed on the envelope with job description, name and address of the quote on the envelope. Put signature & complete address with Pin Code and mobile no. at the bottom of tender rate. The tenderer has to submit a self-attested copy of PAN Number and Photo ID Proof (Driving License/Bank Pass Book/Ration Card, Aadhaar Card).
- 2) **The contractor is required to quote the rates in lump sum amount including Govt. rates + Service Charges + TDS etc. on which he wants to take contract otherwise the committee reserves the right to reject the tender.**
- 3) Earnest money @ 2% of the estimated cost i.e ₹ 800/- in favour of Prof. & Head, Department of Agril. Meteorology must be accompanied with each tender in the shape of deposit at call receipt/Bank Draft of any scheduled Bank at Hisar and each tender be sent under sealed cover. Tenders not accompanied with earnest money in the shape mentioned above shall not be considered and amount shall be refunded on the same day in case of the non-acceptance of the tender.
- 4) Submit the quotation with GST number and GST number should be registered with excise and taxation department.
- 5) GST will be applicable as per Govt. rules.
- 6) Conditional tenders are liable to be rejected.
- 7) The contractor shall be required to sign the contract agreement on the bond paper of ₹15/- on the prescribed form within 7 days of the intimation of the acceptance of tender to him. Failure of the same, the earnest money shall be forfeited and may result into invalidation of contract.
- 8) The contractor should be license holder for carrying out the assigned work. Self-attested copy of the license / registration of Contractor/Firm from competent authority/Labor Department.



- 9) The acceptance of tender will rest with Prof. & Head, Department of Agricultural Meteorology who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all tenders without assigning any reason. All tenders in which the conditions are not fulfilled will be rejected.
- 10) Income tax applicable will be deducted from the bill(s) at source.
- 11) The contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstances.
- 12) Payment will be made after completion of the job satisfactorily on monthly basis.
- 13) The contractor shall be responsible for observance of the provision of the contract labour (Regulation and Abolition) Act, 1970. The University shall not be responsible for it in any manner.
- 14) In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make good loss to the Prof. and Head, Department of Agricultural Meteorology, CCSHAU, Hisar, failing which the amount of loss shall be recovered/adjusted from earnest money.
- 15) It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for the time being. The University will in no way be responsible for such loss.
- 16) The contractor should provide trained manpower to record meteorological data tabulation twice a day, soil sampling, field observation, micrometeorological data observations etc. in the research farm of the department.
- 17) It will also be responsibility and liability of the contractor to adhere to provisions of the ESI and Provident Fund Act and in case they are not followed properly, he himself will be responsible for it.
- 18) In case of breach of terms and conditions of the contract or any of them, the contract shall be cancelled and contractor will be black listed. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
- 19) The University reserves the right of supervision.
- 20) The parties may visit the site and contact, Prof. and Head, Department of Agricultural Meteorology, CCSHAU, Hisar, for this purpose before submitting their tenders.
- 21) In case of any dispute between the parties the same will be referred to arbitration of the Vice Chancellor and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
- 22) The contractor should not use insulting language against any workman.
- 23) Contractor must issue attendance card to the workman employed by him in connection with record meteorological observations.
- 24) As per provision in the Contract Labour Act, 1970 the contractors shall be responsible for the payment of wages before expiry of such period as may be prescribed. Any litigation arise due to non-compliance of above conditions will be responsibility of the contractor and settle by him.
- 25) Contractors will give break up of wages, PF and ESI in the tender to be offered by them to record the meteorological observations. They may obtain the PF and ESI code from competent authority.
- 26) It will be rolled to responsibility of contractor to supply copy of challan regarding PF/ESI to the principal employer.
- 27) The service provider will be bound to abide by the following provisions strictly with respect to workers:-
  - a) Workers are paid wages by 7<sup>th</sup> of every month through RTGS in their respective Aadhar Seeded bank accounts as per Govt. Instructions adopted by the CCSHAU vide Endst No R.1/16/M-108/ 3294-3415 dated 04.05.2016.
  - b) Workers are paid at least minimum wages as provided under minimum Wages Act and working hours may be fixed for them.
  - c) Wages slip will be issued regulatory to the workers by the service provider.
  - d) Necessary certificate regarding the above provisions (a to c) be also got recorded in the wages register from Principal Employer or the person who is authorized in this behalf by the Principal employer.
- 28) The contractors will comply with the instructions issued by the State Government vide No 43/5/2001-GSI dated 16.02.2009 and No 43/5/2001-3 GS-II dated 20.02.2014 and adopted by this University vide memo No Admn.R.1/5655-5772 dated 10.04.2014 and Haryana Government letter No 16/7/2015-

1GSII dated 06.04.2015 and adopted by this University vide Endst No R.1/015/M-108/6653-6775 dated 04.07.2015 where ever applicable.

  
Prof. & Head

17/11/23

Endst No . Agrimet/23/ 1681-1710

Dated: 17/11/2023

A copy of the above is forwarded to the following for information and necessary action please:-

1. All Deans/Directors/Head of Departments, COA, CCSHAU, Hisar
2. EO-cum-SE, CCSHAU, Hisar
3. Dy. Estate Officer, CCSHAU, Hisar
4. Deputy Commissioner, Hisar
5. Distt. Labour Officer, Mini Secretariat, Hisar
6. Divisional Employment Officer, Employment exchange Hisar
7. President Municipal Corporation Hisar
8. In-charge Computer Centre, CCSHAU, Hisar. He is requested to please upload this tender notice on HAU website.