

DEPARTMENT OF SOIL SCIENCE, CCS HAU, HISAR

Notice for inviting tenders for execution of the contractual work

1. Name and address of the Deptt.: **Department of Soil Science, CCS HAU, Hisar**
2. Job description and other related activates/Operations in detail:

Sr. No.	Nature of work	Description
1.	Analysis for mineral nutrient content in human and animal blood serum. Running soil, plant, and sewage samples for micronutrient and heavy metal analysis, analyzing reference materials and documenting instrument performance over time.	On need basis (Approximate 2500 samples)
2.	Initial setup and calibration to routine operation and proper functioning of atomic absorption spectrophotometer (AAS). Preparing standard solutions of known concentrations for calibration purposes. Digestion, dilution, filtration, or other sample pretreatment methods.	As per requirement (Approximate 160 Samples)

1. **Duration of contract:** February, 2024 to 28.03.2024
2. **Estimated cost (Rs.):** 133472/- (including 2% TDS and 5% service charge)
3. **Earnest money:** Rs. 13347/- (10% of the estimated cost)
4. **Date of opening tender:** 29.02.2024 at 2:30 PM

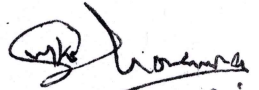
Terms and conditions of the tender:

- 1 The committee has the right to reject/cancel the tender without giving reason and negotiation of rates.
- 2 The contractor is required to quote the rationalized rates for the individual work. However, tender will be awarded to only one contractor who will have overall lowest rate (inclusive of all operations). In all cases, the acceptance of the tender will rest with Head, Soil Science and committee also reserve the right to reject any or all tenders without giving any reason.
- 3 The tenders will be received in the office of HOD, Soil Science **up to 29.02.2024 at 1:00 PM** and will be opened by the committee on **29.02.2024 at 2:30 PM** in the presence of tenderers or their agents. Tenders may be sent by post in a sealed envelope by due date or be delivered in person by the tenderers or their agent to the Professor & Head, Department of Soil Science. Tenders must be subscribed on the envelop as **"Tenders for the Lab./Farm work"** of Department of Soil Science, CCS HAU, Hisar. On the envelop tenderer's address be also given as From _____ (with name & address of the quotee) on the other side of the envelope. Tender forms can be obtained from the office on any working day on cash payment of Rs. 118/- (Rs 100/- +18% GST).
- 4 Earnest money amounting to **Rs 13347/-** must accompany with each tender in the shape of National Plan Certificate/deposited at call receipt/draft of any schedule bank at Hisar in favor of Professor & Head, Department of Soil Science, CCS HAU, Hisar. The issue date should be after the date of tender notice and each tender is to be sent sealed cover.

Tenders not accompanied with earnest money in the shape mentioned shall not be considered. In case of non-acceptance of the tenders, the amount shall be refunded to them on the same day.

- 5 Conditional tenders are liable to be rejected.
- 6 The contractor shall be required to sign the contract agreement on the bond paper of Rs.15/- on the prescribed form within 10 days of the intimation of the acceptance of tender to him. Failure on him part to do so may result in invalidation of the contract and for failure of the earnest money.
- 7 Income tax @ 2.00% to be deducted from the bill (s) at source.
- 8 The contractor will have to execute the job within the given time and no request for extension or time shall be entertained except in unforeseen circumstances.
- 9 Payment will be made after completion of the job satisfactorily. The whole work can be increase/decrease depending upon the actual need at the time of field operations.
- 10 The contractor shall be responsible for observance of the Provisions of the Contract Labor (Regulation and Abolition) Act, 1970. The University shall not be responsible for it in any manner.
- 11 In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make good loss to the HOD, failing which the amount of loss shall be recovered /adjusted from earnest money.
- 12 It will be sole responsibility of the contractor to compensate the labor on account of injury, loss of life or limb in accordance with the law in force for the time being. The University will in no way be responsible for such loss.
- 13 The contractor shall be required to provide small agricultural implements (Hand Tools) *Khurpa, kasola* and *drati* etc. He will have to work as per the instruction given by the Farm Manager/Agriculture Inspector /Research Associate/Lab. Incharge at the site.
- 14 It will also be responsibility & liability of the contractor to adhere to the provisions of the ESI and Provident Fund Act and in case they are not followed properly, he himself be responsible for it.
- 15 In case of breach of terms and conditions of the contract or any of them the contract shall be cancelled and contractor blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
- 16 The University reserves the right of supervision. Transport for transporting labor will not be provided by the University.
- 17 The parties may visit the site and contact Professor & Head, Department of Soil Science, CCS HAU, Hisar for this purpose before submitted their tenders for any clarification.
- 18 In case of any dispute between the parties the same will be referred to Arbitration of the Vice-Chancellor and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
- 19 The contractor should not use insulting language against any worker.
- 20 The contractor must issue attendance card to each worker employed by him in connection with field operational work so that record pertaining to the attendance of workers should be in the notice of workers.
- 21 Contractor shall be required to obtain license from the labor deptt. for the services given in the tender notice to the University as per provisions mentioned in *ibid*.

- 22 As per the provision in the Contract Labor Act. 1970, the contractors shall be responsible for the payment of wages as per D.C. approved rates before expiry of such period as may be prescribed. Any litigation arise due to non-compliance of above conditions will be responsibility of the contractor and settle by him.
- 23 It will be sole responsibility of contractor to supply copy of challan regarding PF/ES, if applicable.
- 24 Service tax if any will be paid by the contractor.
- 25 Contractor has to submit his registration number from service tax authority.
- 27 Contractor should not be a relative of any university employee.
- 28 Workmen deployed through contractors for field operational work abide by the following provisions strictly:
- i. Workers is paid wages by 7th of every month by the contractors.
 - ii. Workers is paid minimum wages at least as provided under the Minimum Wages Act.
 - iii. Wages slips are issued regularly to the workers by the contractors.
- 29 Contractor should obtain license from the Labor Department and submit the same to the Principal Employer.
- 30 Contractors will have to submit a copy of challan regarding PF, ESI to Department of Soil Science, if applicable.
- 31 The workmen deployed through the contractors for field operational work may be paid the minimum wages as per provisions contained under the Wages Act and those provisions of working hours may be fixed for them. The worker may also be paid minimum wages well in time every month, besides to issue wages slip to them.
- 32 As per the judgment of Honorable Punjab and Haryana High Court on dated 13.7.2006 in its ruling of Section 25D of the Industrial disputes Act, 1947, the muster rolls must be meticulously and regularly maintained and signature of the workmen is the remuneration in the muster rolls.
- 33 The contractor shall ensure to make payment as per DC rate (minimum) otherwise his contract will be terminated and he will be declared black listed for University services.
- 34 If the tenders are not opened on the said date and time the same shall be opened on the next working day. However, due to unavoidable circumstances the opening of tenders may be deferred.
- 35 Only one party (Contractor) will be allowed to take entire contractual work.


Prof. & Head 21/2/24

Endst. No. Soils/SK (F)/2024/ 447-80

Dated: 21/2/2024

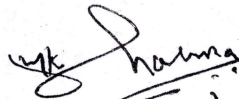
A Copy of the above is forwarded to the following for information and necessary action please.

- 1) All Deans/Directors, CCS HAU, Hisar
- 2) All HODs of College of Agriculture, CCS HAU, Hisar
- 3) Chief Engineer, CCS HAU, Hisar. Ten copies of the tenders notice are enclosed. It is requested that he may arrange to deliver the same to the labour contractors

- 4) Divisional Employment Officer, Employment Exchange, Hisar
- 5) Deputy Commissioner, Hisar
- 6) President, Municipal Council, Hisar
- 7) Notice Board, Departments of Soil Science
- 8) Deputy Estate Officer, CCS HAU, Hisar
- 9) President Labour Union, CCS HAU, Hisar
- 10) Farm In-charge, Department of Soil Science, CCS HAU, Hisar
- 11) Comptroller, CCS HAU, Hisar
- 12) Cashier (Internal), Department of Soil Science, CCS HAU, Hisar
- 13) In-charge, Computer Centre, CCS HAU, Hisar to upload this tender on the university website.

14) **Committee Members:**

- i. Director of Research/Rep.
- ii. Dean COA/Rep.
- iii. Comptroller/Rep.
- iv. A & AO, Recruitment Cell
- v. HOD, Soil Science
- vi. Area Incharge/Lab. Incharge


Prof & Head 21/2/24
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