

1. Name and address of the Department.: **CCS HAU Rice Research Station, Kaul**
2. Job description and other related activities/operation in details: **Field operations relating to at CCS HAU Rice Research Station, Kaul Farm (Kaithal).**
3. Duration of the contract: **July, 2025 to December, 2025**
4. Estimated cost: **Rs. 1,48,100/- (Inclusive income tax)**
5. Earnest money: **Rs. 2962/- (2% of the estimated cost)**
6. Date of opening order: **14.07.2025**
7. Cost of Tender Form- **Rs. 118/- (including GST 18%)**

1. Duly filled tenders will be received in the office of **REGIONAL DIRECTOR, RICE RESEARCH STATION, KAUL (KAITHAL)** upto on **14-07-2025 by 8:00 A.M.** and will be opened on **14-07-2025 at 11:00 A.M.** in the presence of such tenderers or their agents who may like to present.
2. Administrative approval to execute these farm works has been obtained from the competent authority.
3. Tender must be in a sealed cover and it must be scribed on the envelop as "Tenders for the Lab/Farm work (**Field work at RRS, Kaul Farm**) and addressed to the **REGIONAL DIRECTOR, CCS HAU, RICE RESEARCH STATION, KAUL**. The tenderer's address should also be mentioned on the envelope.
4. Earnest money amounting to **Rs. 2962/-** must accompany each tender in the shape of National Plan Certificate/deposited at call receipt/draft of any schedule bank in favour of Regional Director payable at **Kaul**. Tenders not accompanied with earnest money will be rejected. In case of non-acceptance of the tenders, the amount shall be refunded to tenderer.
5. Conditional tenders are liable to be rejected.
6. The contractor should have legal capacity to apply for this tender and he may give details of his experience in the execution of same or similar works at research/government farms.
7. The contractor shall be required to sign the contract agreement on the bond paper of Rs.15/- on the prescribed form within 10 days of the intimation of the acceptance of tender to him. Failure on his part to do so may result in invalidation of the contract and forfeiture of the earnest money.
8. Income tax @ 2% will be deducted from the bill(s) at source.
9. The contractor will have to execute the job within the given time and no request for extension of time shall be entertained except in unforeseen circumstances and in the interest of the university.
10. Payment will be made after completion of the job satisfactorily or on monthly basis.
11. The contractor shall be responsible for observance of the provision of all applicable laws in the said tender. The University shall not be responsible for it in any manner.

12. In case of any loss due to negligence of contractual workers, the contractor shall be responsible to make full loss to University and the same may be deducted from the earnest money or running bills.
13. It will be sole responsibility of the contractor to compensate the labour on account of injury, loss of life or limb in accordance with the law in force for the time being. The University will in no way be responsible for such loss.
14. The contractor shall be required to provide small agricultural implements (hand tools) i.e. Kassi, Kasola and Drati etc., he will have to work as per the instruction given by the designated officer/employee of the University for that purpose.
15. It will also be responsibility and liability of the contractor to adhere to the provisions of all applicable laws in the said tender; and in case they are not followed properly, he/she himself/herself will be responsible for it.
16. In case of breach of terms and conditions of the contract or any of them, the contract shall be cancelled and contractor will be blacklisted. The remaining job shall be got done at the risk and cost of the contractor who has defaulted.
17. The University reserves the right of supervision. Transport for transporting labour will not be provided by the University.
18. Contractor must issue attendance card to each workman employed by him in connection with field work. The record pertaining to the attendance of workmen can be examined at any time.
19. The parties may visit the site of work and may contact in the office of **CCS HAU RICE RESEARCH STATION, KAUL (KAITHAL)** for this purpose before submitting their tenders. They may seek necessary guidance and help in filling the tender but in no way breaching the confidentiality of tender.
20. The contractor should certify in tender that no other member of his family has applied tender for the same work.
21. In case of any dispute between the parties, the same will be referred to Worthy Vice-Chancellor for arbitration and his decision shall be final. The provision of Indian Arbitration Act shall apply to these proceedings.
22. The quantity of work given above is tentative and may change depending upon the actual field situation. The contract may be extended through mutual agreement between the parties.
23. The committee shall have the right to open negotiation without assigning any reason. The committee further reserves the right to accept or reject the lowest tender without assigning any reason.

M. Chandan
05/7/25
Regional Director