

From

The Registrar,
CCS HAU, Hisar.

To

All Deans/Directors/Officers of the University
HODs/Offices/Sections (including outstations),
CCS HAU, Hisar.

Memo No. Admn.R.8/2025/ 15073-192

Dated: 08-08-2025

Subject: Nomination of Senior Welfare Officer/Welfare Officer.

The competent authority has nominated the following to act as Senior Welfare Officer and Welfare Officer for a period of one year effective from 13.08.2025:-

- i) Dr. Kautilya Chaudhary, Asstt. Scientist : Senior Welfare Officer (Soil), Department of Agronomy
- ii) Sh. Anil Kumar Bhanot, Asstt. O/o XEN (M) : Welfare Officer

2. The main job of the Senior Welfare Officer and Welfare Officer will be as under:-

- i) To assist the bereaved families without any inhibition and in a spirit of social service.
- ii) To ensure that all formalities regarding final payment due to the families of the deceased employees are got completed and cases are got processed expeditiously.
- iii) To visit the families to render all possible help, wherever feasible.
- iv) To provide assistance for ex-gratia appointment on compassionate grounds or ex-gratia compassionate financial assistance as the case may be to the eligible family members of the deceased employee.
- v) To attend the meetings of the Employees Welfare Fund Operation Committee as members thereof.

3. For the above assignment they shall be paid honorarium @ Rs.2000/- by their respective establishment.


Registrar

Copy to:-

1. The SPS to Vice-Chancellor, CCSHAU, Hisar
2. The Comptroller-cum-Convenor, Fund Operation Committee, Employees Welfare Committee, CCS HAU, Hisar.
3. The EO-cum-CE, CCS HAU, Hisar.
4. The Prof. & Head, Deptt. of Agronomy, CCS HAU Hisar.
5. Dr.(Mrs.) Manju Tonk, Chairperson, Internal Complaints Committee under the Sexual Harassment
6. Dr. Kautilya Chaudhary, Asstt. Scientist, Deptt. of Agronomy, CCS HAU, Hisar.
7. Sh. Anil Kumar Bhanot, Asstt. O/o XEN (M), CCS HAU, Hisar.
8. COEs/Advisor(RC)/SPIO/ARE/ARF/ARA/ARL/DDO/CSO/Officer Incharge (Hospitality), Faculty House, CCS HAU, Hisar.
9. The Media Advisor/Public Relations Officer, CCS HAU, Hisar.
10. The Joint Director (Audit), CCS HAU, Hisar.
11. The Incharge, Computer Section, COBS&H, CCS HAU, Hisar with the request to upload on the University website.
12. The President, HAUTA CCS HAU, Hisar.
13. The President, HAUNTEA, CCS HAU, Hisar.