

CCS HARYANA AGRICULTURAL UNIVERSITY, HISAR

ORDER

Admn. R4/2020/

Dated :

In view of the rapid spread of the Novel COVID-19 and being precautionary measures, the competent authority is pleased to order regarding the closure of the University Departments/ Offices (including outstations) up to 31.03.2020 with immediate effect, however, the following conditions shall be applicable:

1. The employees shall remain at the headquarters and report to the University as and when required.
2. All the emergency services in the University shall remain functional including Medical/ Health services, cleanliness, electricity, water supply, security, maintenance, etc. which shall be ensured by the Controlling Officers concerned.
3. The time bound Field works/Research projects and activity/ Farm Field Operations may be maintained for which the Controlling Officer concerned shall ensure its implementation by making necessary arrangements with the approval of the competent authority.
4. The Faculty Club, Faculty House, Kishan Ashram, Employee Community Centre shall be closed till further order's.
5. The Online Education material for the students through official web portal and other online channels viz e-contents of course work etc. shall be provided by the faculty for which the respective Dean's may ensure its implementation.
6. All the shops/ booths in the University Campus shall be observed closed till further orders except for essential outlets as per norms of the Government i.e. material to be made available to the residents and all other outlets shall be shut down including fast food and eatable sealing outlets. The outlets permitted to be opened may also ensure to deliver the items on home delivery basis to avoid public gathering and to maintain social distancing and the Controlling Officer concerned shall ensure its implementation.
7. All the canteens in the University Campus shall only be functional during office hours and the Officer concerned may ensure that there may not be any type of gathering and the canteen contractor may supply the items to respective room/seats. Further the proper sanitation and hygiene may also be maintained.

8. The public entry in the University campus shall be restricted upto 31.03.2020 and only Gate No. 1 shall only be opened for the University staff/ residents.
9. The Gate of Farm Colony shall also be closed for the public entry and only residents shall be allowed.
10. All the employees working from home shall create awareness about COVID-19 and assist in public communication in their respective area.
11. In emergent situations, if the services of employees at any time are required, they shall be called up for which they shall maintain headquarter.
12. During the period the employee shall follow the guidelines issued regarding precautions to stop spreading of diseases from time to time.
13. Regarding the utilization of budget/ salary and other financial matters, the Comptroller shall ensure and issue instructions /guidelines in this regard separately.

sq/-
Registrar

Endst. No. Admn.R4/2020/ 8184-8302

Dated : 23.3.2020

Copy of the above is forwarded to the all Deans/ Directors/ HODs/Offices/ Sections/ Incharges (including outstations), CCS HAU, Hisar for their information and further necessary action.

Kajal
Asstt. Registrar(GA)
for Registrar
23/3

CC

1. The OSD to Vice-Chancellor, CCS HAU, Hisar.
2. The SPS to Vice Chancellor, CCS HAU, Hisar.
3. The Registrar, LUVAS, Hisar.
4. The Media Advisor/ Public Relations Officer, CCS HAU, Hisar.
5. The Incharge, Technical Cell, COBS&H, CCS HAU, Hisar.
6. COE/ Advisor (Rectt. Cell)/ SPIO/ARF/ARA/ARE/ARL/PS to Registrar/CSO/ Officer Incharge (Hospitality), Faculty House, CCS HAU, Hisar.