

Chaudhary Charan Singh Haryana Agricultural University, Hisar

ORDER

No.Admn.R.4/2020/12550

Dated: 2-06-2020

In light of tremendous increase in number of COVID-19 cases, the competent authority has ordered that all the Controlling Officers shall ensure that the teachers/employees working under their control may provide information/follow instructions as under:-

- (i) The information regarding travel history related to them or to their family members/relatives visiting their place shall be provided to the District Administration as per guidelines of MHA/authority concerned.
- (ii) In case of any health issue related to employee or to family members or symptoms noticed as per SOP issued, the employee concerned shall get the medical check-up from SMO University, Hospital/ Civil Hospital/Authorized Medical Centre.
- (iii) The employees shall maintain Headquarters and in case the movement is necessary in extraordinary cases, he/she shall move only with the prior approval of the Controlling Officer concerned.
- (iv) In case returning to the Headquarter after availing Station Leave, he/she shall follow the quarantine rules in this regard as applicable time to time and shall inform the same to his/her immediate Incharge/Controlling Officer.
- (v) All the employees shall follow the SOPs as already circulated by the office of Registrar on 20.5.2020 as a preventive measure.
- (vi) Use of face mask by all the employees shall be necessary and spitting in the University Campus shall be prohibited.

- sd/-
Registrar

Endst.No.Admn.R.4/2020/12551-670

Dated: 2-06-2020

Copy of the above is forwarded to the following for information and taking necessary action.

1. All Deans/Directors/HODs/Offices/ Sections/ Units (including outstations), CCS HAU, Hisar.
2. OSD to Vice-Chancellor, CCS HAU, Hisar
3. SPS to Vice-Chancellor, CCS HAU, Hisar.
4. COE/Advisor(Rectt.)/SPIO/ARE/ARF/ARA/ARL/Officer Incharge (Hosp), Faculty House/DDO/CSO/P.S. to Registrar.
5. Incharge, Technical Cell, COBS&H, CCS HAU, Hisar with the request to upload the same on the University website.

Kap...
Dy. Supdt.(GA) 216
for Registrar