

## ANNEXURE-II

(as per rules in Punjab CSR Vol.II Family Pension Scheme)

FORM OF APPLICATION FOR GRANT OF FAMILY PENSION ON THE  
DEATH OF A UNIVERSITY EMPLOYEE AFTER RETIREMENT AS A  
PENSIONER

1. Name of the applicant
- (i) Widow/Widower
- (ii) Guardian, if the deceased person(s) is child or children survived by
2. Name and age of surviving widow/widower and children of the deceased Govt. employee/pensioner.

Sr. No.	Name	Relationship with the deceased person	Date of birth by Christian era (to be Attested by the Head of Office)

3. Date of death of the University employee/pensioner
4. Office/Department in which the deceased University employee/pensioner served last.
5. If the applicant is guardian his date of birth and relationship with the deceased Govt. employee pensioner.
6. If the applicant is a widow/widower the amount of service pension which she/he may be in receipt on the date of death of the husband/wife
7. Full address of the applicant

8. Place of payment of pension –  
Public Sector Bank/Branch
9. Enclosures
- (i) Two specimen signatures of the applicant, duly attested (to be furnished in two separate sheets)
- (ii) Two copies of passport size photograph of the applicant, duly attested.
- (iii) Two slips each bearing left hand thumb and finger impressions of the applicant, duly attested.
- (iv) Descriptive Roll of the applicant, duly attested, indicating (a) height and (b) personal marks, if any, on the hand, face, etc. (To be furnished in duplicate)
- (v) Death Certificate
- (vi) An affidavit to the effect that after the death of husband/wife the applicant has not re-married and in case of re-marriage he/she will inform the University.
- (v) Copy of Aadhaar Card of applicant
10. Signatures or left-hand thumb impression of the applicant
11. Attested by :
- | Name | Full Address | Signature |
|------|--------------|-----------|
| (i)  |              |           |
| (ii) |              |           |
12. Witnesses :-
- (i)
- (ii)

**Note :** Attestation should be done by two gazetted employees or two or more persons of respectability in the town, village or Pargana, in which the applicant not literate enough to sign his name.

DESCRIPTIVE ROLL

Submitted by the \_\_\_\_\_

- |                             |     |   |       |
|-----------------------------|-----|---|-------|
|                             | 1.  | Name and residence showing Village, tehsil and district | _____ |
| Description of the claimant | 2.  | Age   | _____ |
|                             | 3.  | Height  | _____ |
|                             | 4.  | Race, caste or tribe                                    | _____ |
|                             | 5.  | Marks for identification                                | _____ |
|                             | 6.  | Present occupation and Pecuniary Circumstances          | _____ |
|                             | 7.  | Degree of relationship to deceased                      | _____ |
| Description of the deceased | 8.  | Name  | _____ |
|                             | 9.  | Occupation  | _____ |
|                             | 10. | Income of the deceased                                  | _____ |
|                             | 11. | Name of injury causing death                            | _____ |
|                             | 12. | Aadhaar Card No.  | _____ |
|                             | 13. | Mobile No.  | _____ |

Signature of the applicant