

ORDER

No. Admn. R-4/2020/

Dated:

In order to combat the threat of viral infections among the University employees and to protect it from COVID-19 pandemic, various advisories/guidelines of MHA are being circulated from time to time. Lockdown in this regard was also announced by the Govt. of India w.e.f. 25.3.2020 for a period of 21 days which was extended on 14.4.2020 up to 3.5.2020 (Lockdown 2). Now the lockdown period has further been extended for a period of 2 weeks w.e.f. 4.5.2020 as per orders issued by the Ministry of Home Affairs dated 1.5.2020.

2. In view of the above and in continuation to Endst. No. Admn.R.4/2020/8825-8944 dated 19-4-2020, the competent authority is pleased to order as under:-

1. Regarding regular functioning of University Departments/Offices/Sections/Units, the work shall remain continue / carried out as such/ practice going on with the following strength by maintaining weekly roster of group C & D. However, all the employees shall have to maintain their headquarter and non compliance shall be viewed seriously:

Group A & B:	100%
Group C&D:	33%

2. Regular classes in all the Colleges/Departments shall remain suspended till further orders. However, as per the guidelines already circulated, the online study material and other data as being provided to the students shall continue with quality aspect as such.
3. Regarding the functioning of Research Stations/ KVKs, the functioning shall be decided by the Controlling Officer concerned as per zone declared time to time and essential services and important works as permitted during the lockdown period shall be carried out accordingly.
4. The RDS Seed Farm, Director Farm and other Farms/Field Offices/Departments/ Sections where agricultural operations took place shall be functional with complete staff due to peak harvesting season. However, the Controlling Officer concerned shall ensure the guidelines being circulated from time to time and maintain proper social distancing and prefer the work in shifts. It may also be ensured that during the shifts atleast one hour gap may be maintained (in case of offices/rooms) for sanitization.

All other instructions already issued vide orders dated 19-4-2020 shall remain the same.

Following directions may also be complied with:

1. Consumption of liquor, paan, gutka, tobacco shall be prohibited at public places in the University campus.
2. Use of Aarogya Setu App shall be mandatory for all the employees and it shall be the responsibility of Head of the respective Department to ensure its implementation. Further for the purpose, the report in this regard shall also be provided by the Departments/Offices to the O/O the undersigned.

Sd/-
Registrar

Copy of the overleaf is forwarded to all the Deans/Directors/HODs/Offices/Sections/Incharges (including Outstations) CCS HAU, Hisar for information and necessary action.

Kajal
Asstt. Registrar (GA)
for Registrar 4/5/20

CC:

1. The OSD to Vice Chancellor, CCS HAU, Hisar
2. The SPS to Vice Chancellor, CCS HAU, Hisar
3. The Media Advisor/Public Relations Officer, CCS HAU, Hisar
4. COE/Advisor(R/C)/SPIO/ARA/ARE/ARF/ARL/DDO/CSO/Officer Incharge (Hospitality) Faculty House /PS to Registrar
5. The Incharge Technical Cell, COBS&H, CCS HAU, Hisar with the request to upload the same on the University website